

Business and Non-Instructional Operations

PURCHASING

3310

“The First Selectman and the Purchasing Agent, acting in conjunction, shall be the general purchasing authority of the Town. All supplies, materials, equipment and other commodities, contracts for public works or services, other than professional services, required by any department, office, agency, board, authority, or commission of the Town, including the Board of Education, shall be purchased by the Purchasing Authority on a requisition, in such form as the Selectman may prescribe, signed by the head of the department, office, agency, or chairman of the authority, board, commission, or committee.” (Charter of the Town of Fairfield Article 12.8)

For implementation of procedures see Policy 3324 and the Administrative Regulations 3324AR.

Adopted 8/27/2004