

Administration

SUPERINTENDENT OF SCHOOLS

2140(a)

Appointment

The Board shall select a qualified Superintendent of Schools upon such terms as it shall deem proper in the public interest, and otherwise, as provided by law.

Function

The Superintendent of Schools shall be the sole executive agent of the Board, shall have direction and control of all employees, and such other duties as are provided for by law, by Board By-Laws, or as the Board may from time to time designate.

The Superintendent shall specify and assign duties to all employees, and shall be responsible for the enforcement of such policies as the Board may from time to time establish for the proper and efficient operation of the school system.

The Superintendent, as agent of the Board, shall execute all employment contracts for the Fairfield Public Schools within such limits and upon such terms and qualifications and in accordance with such rules as may be from time to time established by law or by this Board within the limitations permitted by law.

The Superintendent shall make recommendations to the Board for appointments of administrative personnel.

The Superintendent shall appoint such staff committees as are considered necessary to assist with the operation of the program.

The Superintendent or a designee shall be present at and participate in all meetings of the Board of Education, except when the Superintendent's personnel status is under consideration.

The Superintendent shall make a written report to the Board at each of its regular meetings, such report to include:

- complete financial statement of all accounts and funds under the jurisdiction of the Board;
- the names, salaries, and assignments of all personnel engaged since the last such report;
- the number and circumstances of all student suspensions since the last such report; and
- reports and recommendations in other matters, as and when the same are prescribed or authorized by law, by the By-Laws, or by vote of the Board.

Administration

SUPERINTENDENT OF SCHOOLS (continued)

2140(b)

The Superintendent shall inform the Board of Education of:

- student loads;
- curriculum needs;
- facility needs;
- personnel evaluations;
- professional development; and
- other matters which improve the schools.

In situations, which arise where the Board has provided no guidance for administrative action through formal policy statements, the Superintendent shall have the power to act, but such decisions shall be reviewable by the Board.

Legal Reference: Connecticut General Statutes 10-157 Superintendents

Adopted 8/27/2004