



Upcoming Meeting Dates

August 25, 2014 Policy Agenda

Elementary Schedule Information



MEETING
DATES

UPCOMING MEETING DATES

- | | |
|-------------|---|
| August 25 | 4:15 PM – Policy Committee Meeting
501 Kings Highway East
Superintendent’s Conference Room |
| August 26 | 6:30 PM – Board of Education Meeting
Special Meeting (Executive Session)
501 Kings Highway East
Superintendent’s Conference Room |
| August 26 | 7:30 PM – Board of Education Meeting
Regular Meeting
501 Kings Highway East
2 nd Floor Board Conference Room |
| September 2 | 4:15 PM – Policy Committee Meeting
501 Kings Highway East
Superintendent’s Conference Room |
| September 9 | 7:30 PM – Board of Education Meeting
Regular Meeting
501 Kings Highway East
2 nd Floor Board Conference Room |

BOARD OF EDUCATION
FAIRFIELD PUBLIC SCHOOLS
FAIRFIELD, CT

Policy Committee Meeting

Monday, August 25, 2014
Education Center
501 Kings Highway East
Superintendent's Conference Room
4:15 p.m.

Agenda

- I. Call to Order
- II. Approval of June 24, 2014, Minutes
- III. Policy
 - Policy #5519 Students – Students Discipline
 - Policy #5516 Students – Management of Food Allergies in Schools
- IV. Open Discussion/Public Comment
- V. Adjournment
- VI. Future Items:
 - Policy #5510 Students – Health Assessments
 - Policy #5225 Students – Requirements for Graduation
 - Policy #4240 Personnel – Electronic Mail
 - New policy request for Monthly Financial Reporting to BOE

Future Mtg. Dates and Times: **TUESDAY, September 2 (Monday is Labor Day);**
Monday, September 15; Monday, October 13; Monday, November 17; Monday,
December 1, 2014.

All meetings will be held at 501 Kings Highway East, Superintendent's Conference Room unless otherwise noted.

<School Letterhead>

Dear _____ Elementary Families,

Starting in the 2014-2015 school year, the elementary schools in Fairfield will be using a five-day rotating schedule using letter names for each day (Days A, B, C, D, E). This means that your child's class will be assigned a specials schedule (Physical Education, Art and Music) that meets on a given letter day rather than a day of the week. By doing this we achieve the goal of having more equitable distribution of special area class meeting times. Under the old Monday to Friday system, students who had Art on Monday would not have had the same amount of instructional time as students at the same grade level who had Art on a Wednesday due to the nature of the school calendar. With a rotating schedule, the school days missed due to holidays or professional development will no longer impact the special areas instructional time.

Additionally, we will be introducing a new specials class to elementary students called Tech Time. To provide consistent direct instruction in technology, our Library Media Specialists will be teaching students during Tech Time based on the Library Media curriculum. Tech Time will also follow the five-day rotating schedule.

The five-day schedule is "locked in" so that it does not create confusion. In other words, if there is a snow day, and students miss "B Day", we come back to school on "C Day" as shown on the calendar. Missed days will be added at the end of the year. This "locked in" format allows everyone to know what letter each day is well in advance.

We plan on reviewing the effectiveness of this five-day rotating schedule to inform our plans for the 2015-2016 school year. We will be sure to include an opportunity for parents and students to provide us feedback.

Attached you will find a FAQ sheet about the five-day schedule and a 2014-2015 school calendar with letter days identified. Please feel free to contact me with any questions you may have at 203-255-_____.

Sincerely,

School Principal Signature

Fairfield Elementary Schools Five-Day Rotation Schedule FAQs

1. Why are we moving to a five-day rotation schedule?

The five day rotating schedule allows greater equity for student access to special area classes. Holidays and scheduled professional development days will not create an inequity of instructional time for students in Physical Education, Art, and Music.

2. What specials classes do elementary students have?

Your child has various scheduled specials, including the new special, "Tech Time." The allocation of specials times have not changed.

Grade K: Art – 30 minutes, 1x/week
 Music – 30 minutes, 2x/week
 Physical Education – 30 minutes, 2x/week
 Tech Time – 40 minutes, 1x/week

Grade 1: Art – 45 minutes, 1x/week
 Music – 30 minutes, 2x/week
 Physical Education – 30 minutes, 2x/week
 Tech Time – 40 minutes, 1x/week

Grade 2: Art – 45 minutes, 1x/week
 Music – 30 minutes, 2x/week
 Physical Education – 30 minutes, 2x/week
 Tech Time – 40 minutes, 1x/week

Grade 3: Art – 45 minutes, 1x/week
 Music – 30 minutes, 2x/week
 Physical Education – 30 minutes, 2x/week
 Tech Time – 40 minutes, 1x/week

Grade 4: Art – 60 minutes, 1x/week
 Music – 30 minutes, 2x/week
 Physical Education – 30 minutes, 2x/week
 Spanish - 25 minutes, 2x/week
 Tech Time – 40 minutes, 1x/week

Grade 5: Art – 60 minutes, 1x/week
 Music – 30 minutes, 1x/week
 Chorus – 45 minutes, 1x/week
 Physical Education – 30 minutes, 2x/week
 Spanish - 25 minutes, 2x/week
 Tech Time – 40 minutes, 1x/week

3. What happens to the schedule when there are unexpected closings such as a snow day?

The letter day is missed but will be made up during the end-of-year make-up days in June.

4. What special area classes or services will not be on the rotating schedule?

The classes or services that will not follow the rotating schedule are: strings, band, and occupational/physical therapies.

5. Are all elementary schools following this schedule?

Yes, all eleven elementary schools in Fairfield will be using this schedule starting in 2014-2015.

Fairfield Public Schools

2014-2015 ELEMENTARY 5-Day Rotation (ABCDE) School Calendar

August 2014						
Su	M	Tu	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	A	B	30
31						

September 2014						
Su	M	Tu	W	Th	F	S
	1	C	D	E	A	6
7	B	C	D	E	A	13
14	B	C	D	E	A	20
21	B	C	D	25	E	27
28	A	B				

October 2014						
Su	M	Tu	W	Th	F	S
			C	D	E	4
5	A	B	C	D	E	11
12	A	B	C	D	E	18
19	A	B	C	D	E	25
26	A	B	C	D	E	

November 2014						
Su	M	Tu	W	Th	F	S
						1
2	A	4	B	C	D	8
9	E	11	A	B	C	15
16	D	E	A	B	C	22
23	D	E	A	27	28	29
30						

December 2014						
Su	M	Tu	W	Th	F	S
	B	C	D	E	A	6
7	B	C	D	E	A	13
14	B	C	D	E	A	20
21	B	C	24	25	26	27
28	29	30	31			

January 2015						
Su	M	Tu	W	Th	F	S
				1	2	3
4	D	E	A	B	C	10
11	D	E	A	B	C	17
18	19	D	E	A	B	24
25	C	D	E	A	B	31

February 2015						
Su	M	Tu	W	Th	F	S
1	C	D	E	A	B	7
8	C	D	E	A	13	14
15	16	B	C	D	E	21
22	A	B	C	D	E	28

March 2015						
Su	M	Tu	W	Th	F	S
1	A	B	C	D	E	7
8	A	B	C	D	E	14
15	A	B	C	D	E	21
22	A	B	C	D	E	28
29	A	B				

April 2015						
Su	M	Tu	W	Th	F	S
			C	D	3	4
5	E	A	B	C	D	11
12	13	14	15	16	17	18
19	E	A	B	C	D	25
26	E	A	B	C		

May 2015						
Su	M	Tu	W	Th	F	S
					D	2
3	E	A	B	C	D	9
10	E	A	B	C	D	16
17	E	A	B	C	D	23
24	25	E	A	B	C	30
31						

June 2015						
Su	M	Tu	W	Th	F	S
	D	E	A	B	C	6
7	D	E	A	B	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Follow the school calendar as indicated above. Missed days will be added at the end of the year.