



**BOE/CO
Friday Packet
October 11, 2024**

Upcoming Meeting Dates

2025-2026 FPS Enrollment Projections

10-14-2024 Policy Committee Agenda

9-30-2024 Policy Committee Minutes

10-16-2024 Facilities Committee Agenda



Upcoming Board of Education Meeting Dates

October 2024

| <i>Sunday</i> | <i>Monday</i> | <i>Tuesday</i> | <i>Wednesday</i> | <i>Thursday</i> | <i>Friday</i> | <i>Saturday</i> |
|---------------|---|---|---|---|---------------|-----------------|
| | 30 5:00 PM <i>Special Policy</i> | 1 | 2 | 3 <i>Rosh Hashanah</i> <i>No School</i> | 4 | 5 |
| 6 | 7 | 8 5:00 PM <i>Special Finance</i> 7:00 PM <i>BoE Regular</i> | 9 | 10 | 11 | 12 |
| 13 | 14 5:00 PM <i>Policy</i> | 15 6:30 PM <i>Executive Session</i> 8:00 PM <i>BoE Town Hall</i> | 16 2:00 PM <i>Special Facilities</i> | 17 | 18 | 19 |
| 20 | 21 | 22 7:00 PM <i>BoE Regular</i> | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 5:00 PM <i>Policy</i> | 30 | 31 | | |

- October 14, 5:00 PM Policy Committee, Superintendent Conference Room
- October 15 6:30 PM Special/Executive Session, Superintendent Conference Room
- 8:00 PM Special/Town Hall Style, CO Board Room
- October 16, 2:00 PM Special Facilities Committee, Superintendent Conference Room
- October 22, 7:00 PM BoE Regular Meeting CO Board Room
- October 29, 5:00 PM Policy Committee, Superintendent Conference Room



Fairfield Public Schools

Year Enrollment Projection Update For 2025-26

October 7, 2024

Fairfield Public Schools



Assumptions for 2025-26

- New Kindergarten entry date became effective for 2024-25 school year per state law.
 - Cutoff date shifted from January 1st to September 1st.
 - Parents of students who turn five years old after September 1st can apply to enter kindergarten early via a “waiver” process.
- For 2024-25, parents of students who turned five years old could choose to “opt in” to kindergarten this year. 72 students, or 11.7% of this year’s kindergarten class, turned five years old after September 1st. This is a lower number than in prior years before the new entry date went into effect.
 - This aligns well with prior projections, with this year’s kindergarten enrollment within 2 students of the projections.
- For 2025-26 and beyond, FPS plans to implement an assessment process for students requesting a waiver. This is anticipated to result in a slightly lower share of 4 years olds enrolling in kindergarten compared to 2024-25.
- The kindergarten projection was revised downward slightly for 2025-26 to account for this change in policy.
- Pre-K enrollment was held constant from 2024-25 levels at 211 students.
- Enrollment at Walter Fitzgerald Campus was held constant at 73 students. Note that this includes 30 students in the CPP program (ages 18+) which are classified as 12th graders.



District Projections

District Projections, by Grade and Grade Cohort: 2025-26

| School Year | K ¹ | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | Pre-K ² |
|-------------|----------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|--------------------|
| 2024-25 | 628 | 644 | 653 | 694 | 757 | 669 | 698 | 688 | 686 | 638 | 634 | 661 | 753 | 211 |

1. Based on new kindergarten entry age requirements.

2. Pre-K enrollment kept constant at 2024-25 levels

| Grade Group | Projected Enrollment |
|-----------------------|----------------------|
| Pre-K | 211 |
| Elementary (K-5) | 4,045 |
| Middle (6-8) | 2,072 |
| High (9-12) | 2,686 |
| District Total | 9,014 |



Individual Elementary School Projections

Elementary School Projections, by Grade: 2025-26

| School | K ¹ | 1 | 2 | 3 | 4 | 5 | K-5 Total |
|------------------|----------------|------------|------------|------------|------------|------------|--------------|
| Burr | 56 | 58 | 55 | 55 | 68 | 53 | 345 |
| Dwight | 34 | 33 | 37 | 39 | 37 | 40 | 220 |
| Holland Hill | 58 | 59 | 64 | 77 | 70 | 62 | 390 |
| Jennings | 43 | 40 | 54 | 40 | 52 | 45 | 274 |
| McKinley | 69 | 76 | 81 | 92 | 75 | 85 | 478 |
| Mill Hill | 57 | 54 | 59 | 67 | 83 | 64 | 384 |
| North Stratfield | 64 | 65 | 56 | 66 | 83 | 72 | 406 |
| Osborn Hill | 70 | 70 | 75 | 75 | 87 | 69 | 446 |
| Riverfield | 62 | 74 | 66 | 66 | 84 | 58 | 410 |
| Roger Sherman | 63 | 72 | 58 | 60 | 64 | 65 | 382 |
| Stratfield | 52 | 43 | 48 | 57 | 54 | 56 | 310 |
| Total | 628 | 644 | 653 | 694 | 757 | 669 | 4,045 |

1. Based on new kindergarten entry age requirements

Does not include Pre-K Enrollment



Individual Middle School Projections

Middle School Projections, by Grade: 2025-26

| School | 6 | 7 | 8 | 6-8 Total |
|-----------------|------------|------------|------------|--------------|
| Fairfield Woods | 262 | 230 | 254 | 746 |
| Roger Ludlowe | 237 | 258 | 254 | 749 |
| Tomlinson | 199 | 200 | 178 | 577 |
| Total | 698 | 688 | 686 | 2,072 |



Individual High School Projections

High School Projections, by Grade: 2025-26

| School | 9 | 10 | 11 | 12 | 9-12 Total |
|--------------------------|------------|------------|------------|------------|--------------|
| Fairfield Warde | 312 | 308 | 306 | 355 | 1,281 |
| Fairfield Ludlowe | 325 | 317 | 336 | 354 | 1,332 |
| Walter Fitzgerald Campus | 1 | 9 | 19 | 44 | 73 |
| Total | 638 | 634 | 661 | 753 | 2,686 |

Walter Fitzgerald Campus enrollment held constant based on 2024-25 enrollment

WFC enrollment includes 30 students in the CPP program (18+) who are classified as 12th graders



FAIRFIELD PUBLIC SCHOOLS

Policy Committee Meeting
Monday, October 14, 2024
5:00 PM
501 Kings Highway East
Superintendent's Conference Room

To listen via your phone, call 1-929-436-2866,
and use Meeting ID: 5012101002 Access code: 654321

Agenda

- I. Call to Order
- II. Approval of September 30, 2024 Special Policy Committee meeting minutes
- III. Review list of policies scheduled for October 22nd BOE meeting
- IV. Policy
 - a. 3541 - Transportation
 - b. 4111-4211 – Recruitment & Selection
 - c. 6172.4 – Title I Parent Involvement
 - d. 3450 – Monies in School Buildings
 - e. 6151 – Class Size
 - f. 6141.321 – Student Internet Use
- V. Future Items
 - a. Purchasing
 - b. Homework Policy – 6154
 - c. Bullying (School Climate) – 5131.911
 - d. Restorative Practices
 - e. Reading – 6142.2
 - f. Bylaws Impact – (Policy 9000)

- g. Sustainability Policy
- h. Title IX Policies
- i. Artificial Intelligence
- j. Reporting Student Progress -5124
- k. Grading Regulations
- l. Community Use of School Facilities – 3515
- m. Bids and Quotations - 3323

VI. Open Discussion/Public Comment

VII. Adjournment

Future Meetings: October 29th, November 18th, December 3rd.

All meetings will be held at 501 Kings Highway East, Superintendent's Conference Room unless otherwise noted.



FAIRFIELD PUBLIC SCHOOLS

Special Policy Committee Meeting Minutes

Monday, September 30, 2024

5:00 PM

501 Kings Highway East
Superintendent's Conference Room

In Attendance:

Ms. Jennifer Jacobsen, Ms. Carol Guernsey, Ms. Jennifer Maxon Kennelly, Dr. Zakia Parrish, Superintendent Testani (left at 5:55pm), Mr. Angelus Papageorge (left at 5:55pm), Mr. Robert Mancusi (left at 6:49pm), Dr. James Zavodjancik (left at 6:00pm), Ms. Kanicka Ingram (left at 6:23pm), Ms. Jodie Shannon (FEA Representative), Ms. Kristen Hardiman

Call to Order: Ms. Maxon Kennelly called the meeting to order at 5:00pm.

Approval of September 16, 2024 Policy Committee meeting minutes: Approved by a 3-0 vote.

Policy:

3515 – Community Use of School Facilities

Ms. Guernsey thanked the committee for allowing this policy to be reviewed. Ms. Guernsey stated this policy is a duplicate of policy 1330 which is slated for deletion. Ms. Guernsey stated she believes the regulations to this policy have been updated, therefore, she would like the policy to be reviewed to ensure it aligns with the updated regulations. Ms. Guernsey stated she finds the regulations very confusing. Ms. Guernsey stated she has received feedback from the community who feel the same way.

Ms. Guernsey explained she added language to this policy for the committee to review and provide feedback. Ms. Guernsey added language about the annual report and revenue as well as rental rate changes. Ms. Maxon Kennelly asked Ms. Guernsey why some language was in blue. Ms. Guernsey explained she cut and pasted language from other districts so the committee could decide whether or not to add similar language to our policy.

Ms. Jacobsen stated she does not have any questions right now about this policy. Ms. Jacobsen agreed with Ms. Guernsey that the policy needs to be reviewed. Ms. Jacobsen and Superintendent Testani both agreed the definitions should be added to the policy.

Ms. Maxon Kennelly asked Mr. Papageorge to update the regulations first so the committee can work on updating the policy.

The policy and regulations will be reviewed and discussed at the next Policy committee meeting on October 14th.

5114 – Suspension & Expulsion/Due Process

Dr. Zavodjancik stated he does not have any new information to provide to the committee on this policy. Dr. Zavodjancik stated he did make formatting and grammatical edits the committee recommended from last meeting.

This policy was approved by a 3 -0 vote. The policy will be presented to the Board on October 22nd for a “first read”.

4111-4211 – Recruitment & Selection

Ms. Ingram explained she made edits to this policy based on the model policy from CAFE. Ms. Maxon Kennelly stated the feedback she has received about this policy is to add language about having a BOE representative on interview committees for Central Office administrator positions.

Ms. Jacobsen stated she does not agree with the last paragraph on Page 31 referencing Title I because she believes that section should be in the Title I policy. Ms. Jacobsen explained parents would not know to look for that language in this policy. Ms. Maxon Kennelly agreed with Ms. Jacobsen.

After further discussion, Ms. Ingram agreed to make further edits to this policy as well as the Title I policy 6172.4 to be reviewed at the next policy committee meeting on October 14th.

5141.231 – Psychotropic Drug Use

Mr. Mancusi stated this policy has not been updated since 2004. Mr. Mancusi explained the legal references needed to be updated and the definitions were added. The committee requested the legal reference “34 C.F.R. § 300.174” be written out. The committee also requested on Page 37, in the last sentence of the last paragraph changing “(i)” and “(ii)” to “1)” and “2)” so that the format aligns with the rest of the policy.

This policy was approved with changes by a 3-0 vote. The policy will be presented to the Board on October 22nd for a “first read”.

5118.1 – Homeless Children and Youth

Mr. Mancusi stated this policy was originally slated for deletion; however, he is recommending that we keep this policy and then delete policy 6141.313 instead. Mr. Mancusi explained this policy is current whereas policy 6141.313 is outdated. Dr. Parrish added there are regulations that go with this policy but not with policy 6141.313. Mr. Mancusi stated only the legal references were updated in policy 5118.1.

Ms. Jacobsen made a motion to add policy 0300 Policies for the Fairfield Public Schools to this policy agenda for discussion. Ms. Maxon Kennelly seconded the motion. The motion passed by a 3-0 vote.

Ms. Jacobsen requested that we add the following language to policy 0300 in the last paragraph of the policy: *“Updated legal references will be noted and dated in the policy history notes as legal references updated”*. This change to policy 0300 was approved by a 3-0 vote. Policy 0300 will be presented to the Board for an “approval with changes” at the October 22nd meeting.

Since only the legal references were updated on policy 5118.1, the committee agreed to “hold” on this policy until after the October 22nd Board meeting so that policy 0300 can be reviewed and approved.

6141.313 – Homeless Students

This policy will be presented to the Board at the October 22nd meeting for “deletion”.

3516.3 – Accidents

This policy is scheduled to be presented to the Board at the October 22nd meeting. It will be removed from the “one and done” list and be presented for an “approval with changes”.

5143.2 – Accidents

This policy is recommended for deletion since it is a duplicate of policy 3516.3. This policy will be presented to the Board at the October 22nd meeting for a “first read for deletion”.

6151 – Class Size

There was no discussion on this policy. This policy will be on the agenda for the next policy committee meeting scheduled for October 14th.

Open Discussion/Public Comment: There was no open discussion or public comment.

Adjournment: Ms. Maxon Kennelly adjourned the meeting at 7:12pm.

Polices for the October 22nd BOE Agenda

Approval of the Following Policies:

- 6146 - Graduation Requirements
- 3542.42 - Food Service Finance
- 6112 - School Day

Approval of the Following Policies with Proposed Changes per the Policy Audit

- 0000 – Philosophy of Education
- 0050 – Code of Ethics
- 0050.1 – School District Legal Status Page
- 0100 – Mission Statement
- 0300 – Policies for the Fairfield Public Schools
- 0600 – Reporting Accomplishments to the Public
- 1120 – Board of Education Meetings
- 1312 – Public Comments
- 1321.1 – Television and Radio Broadcasts
- 1330.1 – Eligibility for Use of School Facilities
- 2134 – Business Administration and Supervision
- 2135.1 – High School Administrator for Pupil Personnel and Guidance
- 3260 – Sale and Disposal of Books and Equipment
- 3324 – Ordering Goods and Services (Purchase Orders)
- 3325 – Receiving Goods
- 3410 – System of Accounts
- 3514 – Lending School-Owned Equipment
- 3516.3 – Accidents
- 3532.3 – Stolen Personal Property
- 3541.5 – Transportation Complaints
- 3542.46 – Health Services/Sanitary Conditions
- 4121.1/4221.1 – Temporary Employees
- 4147.1/4247.1 – Occupational Exposure to Bloodborne Pathogens
- 4150.1/4250.1 – Periodic Personnel Reports
- 4151.9/4251.9 – Absences and Leaves – Military
- 4158/4258 – Absences and Leaves – Jury Duty
- 5116 – School Census
- 5122 – Assignments of Students to Schools
- 5131.91 – Hazing
- 5141.3 – Health Assessments and Immunizations
- 5156 – Research Involving Students
- 6010 – Instruction – General
- 6114.6 – School Closing for Emergency Conditions
- 6115.1 – Religious Observances and Displays
- 6121.1 – Reduction of Racial, Ethnic and Economic Isolation
- 6141.2 – Recognition of Religious Holidays
- 6143 – Curriculum Guides
- 6145.2 – Athletic Programs
- 7240.1 – Playgrounds/Installation of Equipment
- 7450 – Supervision

Approval of Policies for Deletion per the Policy Audit: (one and done)

- 1322 – Contests for Students
- 1330 – Community Use of School Facilities
- 4140.1 – Compensation and Related Benefits – Retirement
- 4151/4251 – Absences and Leaves – Short Term Leaves
- 4151.1-4251.1 – Absences and leaves
- 5141.31 – Physical Exams/OptOut

First Reading of Policies per the Policy Audit:

- 5141.231 – Psychotropic Drug Use

First Reading of Policies:

5114 - Suspension & Expulsion/Due Process

First Reading of Policies for Deletion:

- 6141.313 - Homeless Students
- 5143.2 - Accidents

FAIRFIELD PUBLIC SCHOOLS

Board of Education Special Facilities Committee Meeting Agenda
Wednesday, October 16, 2024
501 Kings Hwy East, Suite 210, Superintendent Conference Room
2:00 PM

To listen via your phone, call 929-436-2866, Meeting ID 5012101002, Password 654321

Please Note:

- ✓ If you call in, you will not be heard by the board members.
- ✓ The meeting recording will also be available (audio only) on the FPS YouTube Channel.

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Business Items
 - A. Discussion of Tree Preventative Maintenance
 - B. Review and Discussion of Dwight Renovate as New Feasibility Study
(Enclosure No. 1)
 - C. Review and Discussion of Board of Finance Questions submitted on Dwight Elementary School
(Enclosure No. 2)
 - D. Discussion and Review of Educational Specifications on Capital and Capital Non-Recurring Projects
 - E. Status of Annual Tools for Schools Inspection Reports
 - F. HVAC/IAQ Project Updates
 - G. Approval of September 18, 2024 Regular Meeting Minutes
(Enclosure No. 3)
4. Public Comment
5. Next Meeting Date and Topics
6. Open Committee Comment
7. Adjourn