



**BOE/CO  
Friday Packet  
September 27, 2024**

Upcoming Meeting Dates

9-30-2024 Policy Committee Agenda

9-16-2024 Policy Committee Draft Minutes

2025-2026 CES Draft Uniform Calendar



## Upcoming Board of Education Meeting Dates

*October 2024*

<i>Sunday</i>	<i>Monday</i>	<i>Tuesday</i>	<i>Wednesday</i>	<i>Thursday</i>	<i>Friday</i>	<i>Saturday</i>
	<b>30</b> 5:00 PM <i>Special Policy</i>	1	2	3 <i>Rosh Hashanah</i> <i>No School</i>	4	5
6	7	<b>8</b> 7:00 PM <i>BoE Regular</i>	<b>9</b> 5:00 PM <i>Finance</i>	10	11	12
13	<b>14</b> 5:00 PM <i>Policy</i>	15	<b>16</b> 9:30 AM <i>Facilities</i>	17	18	19
20	21	<b>22</b> 7:00 PM <i>BoE Regular</i>	23	24	25	26
27	28	<b>29</b> 5:00 PM <i>Policy</i>	30	31		

- September 30, 5:00 PM Special Policy Committee, Superintendent Conference Room
- October 8, 7:00 PM BoE Regular Meeting, CO Board Room
- October 9, 5:00 PM Finance Committee, Superintendent Conference Room
- October 14, 5:00 PM Policy Committee, Superintendent Conference Room
- October 16, 9:30 AM Facilities Committee, Superintendent Conference Room
- October 22, 7:00 PM BoE Regular Meeting CO Board Room
- October 29, 5:00 PM Policy Committee, Superintendent Conference Room



# FAIRFIELD PUBLIC SCHOOLS

## Special Policy Committee Meeting

Monday, September 30, 2024

5:00 PM

501 Kings Highway East

Superintendent's Conference Room

To listen via your phone, call 1-929-436-2866,  
and use Meeting ID: 5012101002 Access code: 654321

### Agenda

- I. Call to Order
- II. Approval of September 16, 2024 Policy Committee meeting minutes
- III. Policy
  - a. 3515 – Community Use of School Facilities
  - b. 5114 – Suspension & Expulsion/Due Process
  - c. 4111-4211 – Recruitment & Selection
  - d. 5141.231 – Psychotropic Drug Use
  - e. 6141.313 – Homeless Students
  - f. 5118.1 – Homeless Children and Youth
  - g. 3516.3 – Accidents
  - h. 5143.2 – Accidents
  - i. 6151 – Class Size
- IV. Future Items
  - a. Bids and Quotations - 3323
  - b. Homeless Students – 6141.313 & 5118.1
  - c. Homework Policy – 6154
  - d. Bullying (School Climate) – 5131.911
  - e. Restorative Practices
  - f. Reading – 6142.2

- g. Bylaws Impact – (Policy 9000)
- h. Sustainability Policy
- i. Title IX Policies
- j. Artificial Intelligence
- k. Student Internet Use Policy – 6141.321
- l. Acceptable Use Guidelines & Agreement – 6141.321AR
- m. Reporting Student Progress -5124
- n. Grading Regulations

V. Open Discussion/Public Comment

VI. Adjournment

Future Meetings: October 14<sup>th</sup>, October 29<sup>th</sup>, November 18<sup>th</sup>, December 3<sup>rd</sup>.

All meetings will be held at 501 Kings Highway East, Superintendent's Conference Room unless otherwise noted.



# FAIRFIELD PUBLIC SCHOOLS

## **Policy Committee Meeting Minutes**

**Monday, September 16, 2024**

5:00 PM

501 Kings Highway East  
Superintendent's Conference Room

### **In Attendance:**

Ms. Jennifer Jacobsen, Ms. Jennifer Maxon Kennelly, Ms. Carol Guernsey, Dr. Zakia Parrish, Dr. James Zavodjancik, Ms. Jodi Shannon (FEA Representative), Ms. Kristen Hardiman

**Call to Order:** Ms. Maxon Kennelly called the meeting to order at 5:10pm.

**Approval of September 3, 2024 Policy Committee meeting minutes:** Approved with changes by a 3-0 vote.

### **Policy:**

#### 5114 – Suspension & Expulsion/Due Process

Dr. Zavodjancik stated he has nothing new to share with the committee about this policy. On Page 13, item V, item A, Ms. Guernsey questioned the language “administration of schools”. Ms. Guernsey stated previously the language in this section referred to the “principal of a school or designee”. Ms. Guernsey is concerned by changing that language to “administration of schools” that could now be someone far removed from the student. Dr. Zavodjancik stated even though the language changed, he believes the “administration” would be the same group of folks. Ms. Guernsey stated she prefers using the language in the current policy which states “principal” or “designee”. Dr. Zavodjancik gave an example of several years ago he was assigned to be the administrator at Dwight Elementary School because there was no principal nor a designee at that school. Dr. Zavodjancik explained in that example, the edited language in this policy would apply. Ms. Guernsey stated if the rest of the committee is okay with this language change, then she will accept it; however, it does make her uncomfortable. Ms. Maxon Kennelly stated she understands Ms. Guernsey’s concern, but she is comfortable with the edited language.

Ms. Maxon Kennelly questioned the formatting on Page 13, item V. Dr. Zavodjancik stated he will correct the formatting and wording in that section.

Ms. Jacobsen questioned the language on Page 14, item B, third paragraph. Ms. Jacobsen recommended using the word “District” instead of “board”. Dr. Zavodjancik acknowledged that language can be changed to “District”. Ms. Guernsey noted on Page 14, item E, the letter “g” in the word “governing” should be capitalized.

On Page 15, item #10, Ms. Jacobsen questioned the language in this sentence. Ms. Jacobsen asked if a student is not in school due to an out-of-school suspension, can that student attend a school event that evening? Dr. Zavodjancik stated this language allows the administrator to make the decision about the student attending the event. Ms. Jacobsen asked if this language is consistent with our other policies or practice. Ms. Jacobsen asked Dr. Zavodjancik and Dr. Parrish to look in the school handbooks to see if that language matches what is in this policy. Ms. Jacobsen stated she wants to be sure what is being changed in this policy does not impact the language in other policies or regulations. Ms. Jacobsen also stated she would like to get input from the principals about the exceptions allowed in item #10.

This policy will be reviewed again at the October 1<sup>st</sup> Policy Committee meeting.

#### 6172.4 – Title I Parent Involvement

Ms. Jacobsen questioned whether or not the “school-parent compact” is happening in the schools. Dr. Parrish acknowledged it is currently happening in the schools, although it was not referred to as a “school-parent compact”. Dr. Parrish stated the schools will now refer to it by that name.

This policy was approved by a 3-0 vote and will be presented to the Board on October 8<sup>th</sup> for a “first read”.

#### 6112 – School Day

Dr. Parrish explained the language in this policy was changed to coincide with the ED165 report. Ms. Guernsey asked about the elementary “what is needed” (aka WIN) time and instructional time. Dr. Parrish stated we cannot change the way the State calculates instructional time. Ms. Guernsey stated her concern is deeply rooted in what our “WIN” time is. Ms. Jacobsen questioned why this policy does not include PK. Dr. Parrish explained the ED165 report does not apply to PK because PK is reported on a separate report.

This policy was approved with changes by a 3-0 vote and will be presented to the Board on October 8<sup>th</sup> for a “first read”.

#### 6151 – Class Size

Ms. Maxon Kennelly explained she added her edits on a separate page for the committee to review. Ms. Maxon Kennelly stated she has been uncomfortable with this policy all along because of what happened last year at the beginning of the school year and having no flexibility. Ms. Maxon Kennelly stated she likes allowing the Superintendent to have discretion over the expansion of classes.

After further discussion by the committee, the committee agreed to edit the language in the second to last bullet point on Page 35. The blue language will be incorporated into the revised policy. The revised policy will be in all red and reviewed again at the next Policy Committee meeting on October 1<sup>st</sup>.

**Open Discussion/Public Comment:**

Ms. Guernsey recommended the committee look at the policy and regulations for 3515 Community Use of School Facilities. Ms. Guernsey believes there have been changes to the regulations and thus the policy may need to be revised. Ms. Guernsey will review the current policy and present an edited version of the policy at the next Policy Committee meeting on October 1, 2024.

**Adjournment:** Ms. Maxon Kennelly adjourned the meeting at 6:45pm.

# 2025-2026 UNIFORM CALENDAR

KEY: **Closed** **Early Dismissal** **Staff Only**  
 \*\*\*2025-2026 Holidays and Observances -  
 FOR INFORMATIONAL PURPOSES ONLY\*\*\*

JULY '25						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

04 CLOSED - Independence Day

JANUARY '26						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

01-02 CLOSED - New Year's Day  
 19 CLOSED - Martin Luther King Jr. Day

Three Kings Day 1/6

AUGUST '25						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

FEBRUARY '26						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

13 CLOSED - February Break  
 16 CLOSED - Presidents' Day

Ramadan - evening of 2/17 through evening of 3/18

SEPTEMBER '25						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

01 CLOSED - Labor Day  
 23 CLOSED - Rosh Hashanah

Rosh Hashanah - evening of 9/22 through evening of 9/24

MARCH '26						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Ramadan - evening of 2/17 through evening of 3/18

Eid al Fitr - evening of 3/19 through evening of 3/20

OCTOBER '25						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

02 CLOSED - Yom Kippur  
 Yom Kippur - evening of 10/1 through evening of 10/2

Columbus Day/Indigenous Peoples' Day 10/13

APRIL '26						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

03 CLOSED - Good Friday  
 13-17 CLOSED - Spring Break

Easter 4/5

NOVEMBER '25						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

27-28 CLOSED - Thanksgiving Break

Election Day 11/4  
 Veterans Day 11/11  
 Diwali 11/20

MAY '26						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

25 CLOSED - Memorial Day

DECEMBER '25						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

24-31 CLOSED - Winter Break

Christmas - 12/25  
 Hanukkah - evening of 12/14 through evening of 12/22

JUNE '26						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

19 CLOSED - Juneteenth