

Instruction

SCHOOL CLOSING FOR EMERGENCY CONDITIONS

6114.6

Every attempt will be made to keep schools open according to the calendar approved by the Board of Education. However, there are times when emergency closing of schools is necessary.

Closing of schools, late opening, or early dismissal for inclement weather or emergency conditions will be decided by the Superintendent of Schools or designee based upon the best possible information available.

The Superintendent or designee will notify the building principals, the bus company, and the Maintenance Department as soon as a decision is reached. Notification of staff, students, and families will be made shortly thereafter.

In the case of closing the schools for weather or emergencies, administrators and non-certified personnel should make every effort to reach their assigned duties as soon as roads are passable, or the emergency condition is deemed safe by school administrators.

Emergency or discretionary leave may be used for those unable to reach a building unless the Superintendent or designee feels conditions are severe enough that all employees are dismissed from attending work.

Every effort should be made to notify employees of the status of opening, either by phone, by posting on the Fairfield Public Schools web site, or through email.

Adopted 8/27/2004

Revised and Adopted 10/22/2024