

Certified / Non-Certified Personnel

4133

AUTHORIZED TRANSPORTATION FOR PERSONNEL

4233

Personnel will be reimbursed for work-related transportation through one of the following methods:

(1) **Transportation Allowance:** Authorized personnel may receive a transportation allowance for expenses incurred in the performance of their official duties.

(2) **Mileage Reimbursement:** Employees and officials of the Fairfield Public Schools will be reimbursed for the approved use of personal vehicles at the mileage rate established by the Internal Revenue Service. Reimbursement is contingent upon proper authorization and review by a supervisor and the finance office.

Adopted 8/27/2004

Reviewed and Readopted 9/24/2024

Revised and Readopted 4/8/2025