

Business and Non-Instructional Operations

FOOD SERVICE FINANCES

3542.42

According to legal requirements and the regulations of the State Department of Education, student meal costs shall be set at levels that support the school meal program, exclusive of the costs, if any, subsidized by the Fairfield Public School District general fund.

Meals for Students in Need of Support

Meals for students in need of support shall be an expense charged to the School Lunch and Breakfast Programs. A child's statement of need is sufficient for providing temporary assistance. Family contact should be made immediately to determine the extent and probable duration of the need. In cases of family emergencies, assistance will be provided as needed.

Food Storage Provisions

Storage of food and supplies shall prevent waste, spoilage, pilferage, and the issuance of food and supplies shall be restricted to the purposes of the school food service only.

Approval of Menu Prices

Prices of all items on the menu shall be submitted to the Fairfield Board of Education for its approval, and otherwise, as changes are needed. Revenues from food service sales should offset the costs that are to be borne by the food service program.

Monthly Financial Report

A financial report, current and cumulative, of the operation of the food service program, shall be presented monthly to the Superintendent or designee. An annual audit of the food service program's finances shall be conducted annually in compliance with legal requirements. The finance report shall be shared with the Board at year end, or as needed to highlight anticipated financial issues or concerns.

Legal Reference: Connecticut General Statutes § 10-215
 Connecticut General Statutes § 10-216
 Title VII, Civil Rights Act, 42 U.S.C. 2000e, et seq. as amended by Title IX,
 Equal Employment Opportunity Act
 United States Department of Agriculture 7 C.F.R. 15