

## **Business and Non-Instructional Operations**

### **MATERIALS / SERVICE: FEES, FINES, CHARGES – LOST / DAMAGED EQUIPMENT**

**3250**

In accordance with Connecticut General Statutes' requirement to provide a free public school education, the Fairfield Board of Education will provide at no cost to students all instructional equipment, books, devices and materials as it deems necessary to maintain the desired instructional program subject to reasonable rules concerning their care and use. No fees, deposits or other charges not specifically outlined in an approved student handbook, course guide, or parent handbook shall be levied.

Students shall be charged for damaged or lost textbooks, electronic devices, library and media materials and other educational equipment or materials. The schools are authorized to withhold grades, diplomas or report cards until payment for or return of the textbook, library/media, or other educational equipment or material is made.

The Superintendent shall annually review fees established for all athletic equipment and facility rentals, admissions to athletic or extracurricular events, field trips, excursions and other related fees that may be assessed.

### **Copies of Records**

Any person who applies in writing shall receive a copy of any public record. The maximum fee allowable under the Connecticut Freedom of Information Act will be charged.

Legal Reference:        Connecticut General Statutes  
                                 1-15 Application for copies of public records.  
                                 10-221 Boards of education to prescribe rules.  
                                 10-228 Free textbooks, supplies, material and equipment.  
                                 10-228a Free textbooks, supplies, material and equipment.  
                                 10-229 Change of textbooks.

Adopted 8/27/2004

Revised and Adopted 4/8/2025