

Administration

SUPERINTENDENT OF SCHOOLS

2140(a)

Appointment

The Board shall select a qualified Superintendent of Schools upon such terms as it shall deem proper in the public interest, and otherwise, as provided by law.

Function

The Superintendent of Schools shall be the sole executive agent of the Board, shall have direction and control of all employees, and such other duties as are provided for by law, by Board By-Laws, or as the Board may designate.

The Superintendent shall specify and assign duties to all employees, and shall be responsible for the enforcement of such policies as the Board may establish for the proper and efficient operation of the school system.

The Superintendent, as agent of the Board, shall execute all employment contracts for the Fairfield Public Schools within such limits and upon such terms and qualifications and in accordance with such rules as may be established by law or by this Board within the limitations permitted by law.

The Superintendent shall appoint such staff committees as are considered necessary to assist with the operation of the District.

The Superintendent or a designee shall be available to participate in meetings of the Board of Education.

For this purpose, the Superintendent will, with the assistance of and in consultation with appropriate staff:

- recommend agenda items to the Board Chair;
- execute agreements and sign documents;
- recommend educational Board policies as needed;
- recommend an annual Board budget; and
- recommend educational specifications for school building projects.

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2140(b)

The Superintendent shall make a monthly written report to the Board, such report to include:

- the names and assignments of all personnel with a status change since the last such report; and
- reports and recommendations in other matters, as and when the same are prescribed or authorized by law, by the By-Laws, or by vote of the Board.

The Superintendent shall inform the Board of Education of:

- any current or anticipated condition that could materially affect the budget;
- school enrollment numbers;
- curriculum needs;
- facility needs;
- professional development calendar; and
- other matters which improve the schools.

In situations, which arise where the Board has provided no guidance for administrative action through formal policy statements, the Superintendent shall have the power to act, but such decisions shall be reviewable by the Board.

Legal Reference: Connecticut General Statutes 10-157 Superintendents