

Community Relations

PARENT PORTAL ACCEPTABLE USE AND SAFETY POLICY

1110.2(a)

The Fairfield Public Schools uses a student information system. This program provides a secure portal tool which parents/guardians use to view the records of their child(ren) via the Internet. Fairfield Public Schools provides parents/guardians of currently enrolled students free access to the Parent Portal. The District reserves the right to deny access to the Parent Portal due to the abuse of the Portal, court orders, or any other legal proceedings that limit the availability of private educational data.

I. Purpose

The District has opened the Parent Portal to enhance communication between the District and parents/guardians. Users of the Parent Portal will have access to the following information about their children:

- Attendance
- Student schedule
- Grade book and assignments
- Behavior Incidents
- Student assessment records (e.g. report cards)
- Bus transportation schedule

Features:

The portal provides the ability for parents to update or process:

- Food service account balances and usage
- Fee processing
- Contact information for family members
- Online registration for new students.

The District reserves the right to add or remove any of the above functions from the Parent Portal at any time.

II. Use of the Parent Portal

Users of the Parent Portal are asked to adhere to the following guidelines:

- Users will act in a responsible, legal, and ethical manner.
- Users will not attempt to harm or destroy data, the school, or the District network.
- Users will not attempt to access data or any other account owned by another user.
- Users will not use the Parent Portal for any illegal activity, including violation of data privacy laws.
- Users who identify a security problem with the Parent Portal must notify the District's Technology Department/Central Office Administration immediately without demonstrating the problem to someone else.

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SAFETY POLICY**

1110.2(b)

Legal Reference: Connecticut General Statutes

10-15b Access of parent or guardians to student's records.

11-8a Retention, destruction and transfer of documents

11-8b Transfer or disposal of public records. State Library Board to adopt regulations.

46b-56 (e) Access to Records of Minors. Connecticut Public Records Administration Schedule V - Disposition of Education Records (Revised 1983).

Federal Statutes

Federal Family Educational Rights and Privacy Act of 1974 (section 438 of the General Education Provisions Act, as amended, added by section 513 of P.L. 93-568, codified at 20 U.S.C.1232g.).

Dept. of Education 34 C.F.R. Part 99 (May 9, 1980 45 FR 30802) regs. implementing FERPA enacted as part of 438 of General Education Provisions Act (20 U.S.C. 1232g) parent and student privacy and other rights with respect to educational records, as amended 11/21/96.

Policy Adopted: 6/25/2024