



**BOE/CO
Friday Packet
January 26, 2024**

Upcoming Meeting Dates

1-26-2024 Memo re Summer Support Program 2023, Ms. Goss

1-30-2024 Policy Committee Agenda – Special Meeting

12-5-2023 Policy Committee Minutes

1-31-2024 BoE Special Meeting Agenda – Professional Development



Upcoming Board of Education Meeting Dates **2024**

January 30	5:00 PM	Special Policy Committee Superintendent Conference Room 501 Kings Hwy East
February 6	5:00 PM	Policy Committee Superintendent Conference Room 501 Kings Hwy East
February 7	5:00 PM	BoE Finance Committee Superintendent Conference Room 501 Kings Hwy East
February 13	7:00 PM	BoE Regular Meeting CO Board Room 501 Kings Hwy East
February 14	9:30 AM	Facilities Committee Superintendent Conference Room 501 Kings Hwy East
February 27	7:00 PM	BoE Special Meeting/Executive Session Self-Evaluation Superintendent Conference Room 501 Kings Hwy East
March 6	5:00 PM	BoE Finance Committee Superintendent Conference Room 501 Kings Hwy East
March 12	7:00 PM	BoE Regular Meeting CO Board Room 501 Kings Hwy East



To: Mr. Michael J. Testani, Superintendent

From: Ms. Janine Goss, Executive Director of PK-12 Literacy

Date: January 26, 2024

Re: Summer Support Program 2023

The following information related to the Summer Support Program held in July 2023 is provided at the request of Mrs. Maxon-Kennelly.

The newly designed Summer Support Program was held at Stratfield Elementary School and provided 137 kindergarten through grade five students with additional targeted instruction in the areas of literacy and math through hands-on enrichment activities and a content-based approach.

27 of the 137 students also participated in their ESY services at this location. ESY services were provided in a pull-out model for a specified period of time, and then students were able to participate in the Summer Support Program for the remainder of the day.

Students were dropped off and picked up daily. However, the 27 students receiving ESY had bus transportation available.

The program was held from 8:30 a.m.-12:30 p.m. from July 5 - July 28 and lunch was served each day. A progress report was provided at the end of the program highlighting areas of celebration and areas for continued growth in both literacy and math. All data was shared with elementary schools in the fall.

In the spring, elementary principals and their school teams identified students who would benefit from the program based on their performance in the area of literacy. Enrollment numbers, classroom sections, and attendance data are below:

<ul style="list-style-type: none">• Kindergarten - 23 students• Grade 1 - 42 students• Grade 2 - 28 students• Grade 3 - 10 students• Grade 4 - 20 students• Grade 5 - 14 students	<ul style="list-style-type: none">• 11 classrooms staffed by FPS certified classroom teachers• 10-15 students per classroom• 3 certified special education teachers hire externally to deliver ESY services to 27 students
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Attendance data:

- 44% attended all 18 days
- 65% attended 17-18 days
- 39% attended less than 17 days

For grouping purposes and for explicit targeted lessons, an instructional focus for reading was established for each student in the program. The percentage of students who primarily received instruction aligned with each instructional focus area included:

Decoding: This is for students who are at any stage in learning letters/sounds, learning to read CVC words and patterns beyond CVC; everything from silent e to multisyllabic words.	69%
Fluency/Accuracy: This is for students who are not reading connected text accurately, but have passed all sections of the CORE Phonics Survey. Often these are students that skip, replace or add words.	9%
Fluency/Automaticity: This is for students who read accurately in connected text, but slowly. This also describes students who may be automatic, but do not read with expression, phrasing, or attend to punctuation.	11%
Vocabulary/Comprehension: This is for students who are fluent readers and whose instruction is focused on comprehension and vocabulary. These students need additional scaffolding to apply comprehension skills and strategies. These students may also need to work on generating well-developed written responses.	10%

Each instructional focus area had aligned assessments that were administered two to three times throughout the program in order to gather more than one data point for comparison. Students with matching scores from the beginning of the program to the end of the program demonstrated the following:

Decoding	98% of students maintained or increased mastery on the Core Phonics Survey
Fluency/Accuracy and Fluency/ Automaticity	94% of students maintained or increased their scores in either fluency or accuracy on the Core Oral Reading Fluency (ORF) measure
Vocabulary/ Comprehension	44% of students maintained or increased their score on the Core Reading Maze Comprehension test



In the area of math, a unit from *Bridges* was implemented that represented some of the “major work of the grade.” 71% of students with matching scores from the beginning of the program to the end of the program either maintained or increased their score from the pre-test to post-test.

Math focus areas included:

Kindergarten	Subtraction, verbal number sequence, numbers as quantities, and written numerals
Grade 1	Estimating, comparing, adding and subtracting two-digit quantities to 120
Grade 2	Place value and 3-digit computation
Grade 3	Inverse relationship of multiplication and division, partitive and quotative division, and the area model for multiplication
Grade 4	Multiplication and division, division with and without remainders, and using fractions to represent data
Grade 5	Inverse relationship between multiplication and division, using fractions and decimals, and computing using algebraic properties involving decimals

Partnerships were established with the Fairfield Public Library and the Connecticut Audubon Society to enhance our content-based approach while exploring how animals are important in our lives and in the world around us. A partnership with Literacy How was maintained to support teachers with targeted small group instruction.

Daily SEL activities, interactive read alouds, a knowledge-building routine using *An Article-A-Day* from *ReadWorks*, explicit vocabulary instruction, *Bridges* math problem-solving, and writing about reading are some of the components of the daily program. A complete daily schedule is included on the next page.

There was no cost for students to attend the program.



FAIRFIELD PUBLIC SCHOOLS

Janine Goss

Executive Director of PK-12 Literacy

Phone: 203-255-8392

FAX: 203-255-8273

K-5 Schedule	Time Allocation
Arrival/Dismissal	20 minutes
Morning Meeting/SEL <ul style="list-style-type: none"> Community Builder Essential Question 	10 minutes
Literacy Block <ul style="list-style-type: none"> Whole Group Read Aloud (20 minutes) Small Group Rotations/Centers (50 minutes) <ul style="list-style-type: none"> Teacher-directed small group instruction including word study Independent reading Follow-through activity/lesson extension/more independent reading depending on grade Writing: (20 minutes) <ul style="list-style-type: none"> Interactive Writing/Modeled Writing/Written Response to Text Whole Group Shared Read (10 minutes) <ul style="list-style-type: none"> ReadWorks: An Article-A-Day 10 minute routine 	100 minutes
Recess	20 minutes
Math Block <ul style="list-style-type: none"> Whole group mini-lesson (10 minutes) Small group work and independent practice (30 minutes) <ul style="list-style-type: none"> Teacher-directed small group instruction Collaborative problem solving Follow-through activity/lesson extension/independent math work Whole group reconvene/closure (10 minutes) 	50 minutes
*Lunch 11:00-11:20 11:25-11:45 11:50-12:10	20 minutes
Afternoon Meeting <ul style="list-style-type: none"> Closure: Essential Question Alphabet Soup Calendar 	10 minutes
*Enrichment Opportunities/On-Site Field Trips <ul style="list-style-type: none"> Fairfield Public Library Partnership <ul style="list-style-type: none"> Tamara Lyhne, librarian - every Wednesday and Friday beginning 7/7/23 <ul style="list-style-type: none"> 9:15-10:00, 10:10-10:50, 11:00-11:40 once/week, 2-3 classes in each time slot Animal theme-related stories and activities: enhanced storytime, storytelling 101, book bingo, STEAM activities, canvas art, find your voice (gaming) CT Audubon Society <ul style="list-style-type: none"> July 6 and July 18 <ul style="list-style-type: none"> 9:30-10:30 and 10:30-11:30 Live animal visitors: Eastern box turtle, tarantula, hissing cockroach, toad, water turtle, Red-footed tortoise, Eastern cottontail, screech owl 	
Total Time	240 minutes



FAIRFIELD PUBLIC SCHOOLS

Special Policy Committee Meeting

Tuesday, January 30, 2024

5:00 PM

501 Kings Highway East
Superintendent's Conference Room

To listen via your phone, call 408-418-9388,
and use Meeting Access code: 233 522 93719

Agenda

- I. Call to Order
- II. Approval of December 5, 2023 Policy meeting minutes
- III. Policy
 - a. 2024 Policy Calendar
 - b. Audit Update
 - c. 4112.4-4212.4 – Health Examination
 - d. 6151 – Class Size
 - e. 6111 – Student Calendar
 - f. Grading Policy
- IV. Future Items
 - a. Purchasing Policy
 - b. Bullying Policy – 5131.911
 - c. Homework Policy - 6154
 - d. School Climate
 - e. Restorative Practices

f. Reading – 6142.2

g. Bylaws Impact – (Policy 9000)

h. Sustainability Policy

V. Open Discussion/Public Comment

VI. Adjournment

All meetings will be held at 501 Kings Highway East, Superintendent's Conference Room unless otherwise noted.



FAIRFIELD PUBLIC SCHOOLS

Policy Committee Meeting Minutes

Tuesday, December 5, 2023

5:00 PM

501 Kings Highway East
Superintendent's Conference Room

In Attendance:

Ms. Jennifer Maxon Kennelly, Ms. Jennifer Jacobsen, Ms. Carol Guernsey, Dr. James Zavodjancik, Dr. Zakia Parrish, Superintendent Michael Testani, Mr. Mick McGarry (FEA President), Ms. Jennifer Racioppo (FEA Representative), Ms. Mary Hogue (PTA Representative), Ms. Kristen Hardiman

Call to Order: Ms. Maxon Kennelly called the meeting to order at 5:00pm.

Approval of October 30, 2023 Policy Committee meeting minutes: Approved with changes by a 3-0 vote.

Policy:

Vote for Policy Chairperson

Ms. Jacobsen motioned to nominate Ms. Maxon Kennelly as Policy Chairperson. Ms. Guernsey seconded the motion. The motion was approved by a 2-0 vote.

Tentative 2024 Policy Calendar

The committee reviewed a tentative Policy meeting schedule for 2024. Ms. Guernsey requested the meeting start times be adjusted for the May 14th and June 4th meeting to 4:45pm due a conflict. Ms. Jacobsen and Ms. Maxon Kennelly agreed to a 4:45pm start time for those two meetings.

The Policy meeting calendar will be voted on at the January 30th Special Policy Committee meeting.

6111 – Student Calendar

The committee reviewed Ms. Jacobsen's recommended language to be added to this policy. Ms. Jacobsen stated her goal was to have the school start date and finish date stated in policy. Ms. Jacobsen would also like "full school week" to be defined in this policy. Ms. Jacobsen and Ms. Guernsey suggested adding language about building specific extenuating circumstances and their impact on the last day of school.

Ms. Maxon Kennelly recommended removing the specific holidays in paragraph two and replacing the language with “mandated holidays”.

Ms. Jacobsen stated she is comfortable with listing graduation on the calendar on the 182nd day of school. Ms. Guernsey agreed with Ms. Jacobsen. Ms. Guernsey stated families would appreciate knowing the graduation date ahead of time. Ms. Maxon Kennelly disagreed with Ms. Jacobsen and Ms. Guernsey due to the possibility of snow days extending the school year. Superintendent Testani recommended graduation be held on the 181st day of school so there is a “catch” day in case students need to go back to the school.

This policy will be on the agenda for the January 30th meeting to vote out of policy.

6146.1AR – Grading Regulations

Ms. Maxon Kennelly explained she added Grading Regulations to the agenda again after receiving feedback from staff. FEA Representative Jennifer Racioppo provided the committee with results from a staff survey conducted by the FEA on Reassessments.

Ms. Racioppo stated the FEA surveyed both middle and high school staff. Almost 71% of staff felt as though the new reassessment language was not working as planned. Ms. Racioppo explained they did not receive survey responses from some staff members because staff felt it did not affect them. Ms. Racioppo stated staff understands the spirit of the policy was to help low struggling students with an opportunity to improve their grade; however, teachers do not feel it is working.

Ms. Racioppo encouraged the committee to review the comments from staff in her handout. The most common feedback they received was that students are not preparing the first time around because they know they will have a second chance. Another common comment was that staff said reassessments took up a tremendous amount of their time causing disruption to teaching. Teachers stated they would like a better grading system, not a reassessment system. Ms. Racioppo stated the reassessment discord is affecting mostly Math, Science and Business teachers.

Ms. Maxon Kennelly explained the district currently does not have a Grading policy. At this time, the district has only Grading regulations which were written by staff, not the committee. Ms. Maxon Kennelly stated the only thing the committee asked for in the regulations was consistency among subjects. Mr. McGarry acknowledged that staff did create these regulations; however, this is the first time they have been implemented and staff believes they could use some revisions.

Ms. Jacobsen asked the committee when they will be writing the Grading policy. Ms. Maxon Kennelly stated the Grading policy will be added to an upcoming agenda with a target date of June 2024 and implementation date of next school year.

Open Discussion/Public Comment:

Ms. Maxon Kennelly stated the policy audit was received, and she will review the audit with Dr. Parrish.

Ms. Mary Hogue – PTA member – Ms. Hogue spoke about developing a Sustainability policy. Ms. Hogue stated she will research other districts for their Sustainability policy so Fairfield can use it as a template in developing our policy.

Adjournment: Ms. Maxon Kennelly adjourned the meeting at 6:56pm.



Board of Education Special Meeting Agenda
Sacred Heart University, 3135 Easton Turnpike, Dean's Conference Room

Wednesday, January 31, **4:30 PM**

1. Call to Order of the Special Meeting of the Board of Education and Roll Call
2. Pledge of Allegiance
3. Discussion and Engagement in Professional Development Workshop
4. Adjournment
Recommended Motion: "that this Special Meeting of the Board of Education adjourn"

The Fairfield Public Schools System provides services to ensure students, parents and other persons have access to meetings, programs and activities. The School System will relocate programs in order to ensure accessibility of programs and activities to disabled persons. To make arrangements, please contact the office of Special Education, 501 Kings Highway East, Fairfield, CT 06825, Telephone: (203) 255-8379.