

## Community Relations

### FUND RAISING

1324AR

#### I. Oversight

Each principal should know how many fundraising activities are occurring for the school and coordinate to avoid negative reactions among community members who may feel they are being solicited too frequently

Student may solicit ads from appropriate businesses or establishments. Ads for cigarette companies, liquor, liquor stores, bars, etc. are inappropriate and will not be permitted in school publications.

Upon approval by the designated party, information from the recognized charitable and other organizations which could result in voluntary student and/or parental activities, contributions, or membership to benefit the organization may be distributed through the schools. In these instances, distribution of materials would be the only school involvement on behalf of the organizations.

There shall be no direct solicitation of funds by outside organizations from students except on special approval of the Board of Education.

The signatory on the fundraising event must comply with all Connecticut Nutrition Standards (CNS) for all sources of food sales on school premises at all times including all fundraising activities on school premises. The signatory must attest below that they have read and understood the Healthy Food Certification (HFC) guidelines and must complete the brief training program found on the CSDE website below:

[https://sde.ct.gov/qualtrics.com/jfe/form/SV\\_cY2JKNsCiQR6SIE](https://sde.ct.gov/qualtrics.com/jfe/form/SV_cY2JKNsCiQR6SIE)

Please see link below for a list for acceptable foods to be sold at a school sponsored event on school premises.

<https://portal.ct.gov/SDE/Nutrition/List-of-Acceptable-Foods-and-Beverages>

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ANTICIPATED FUND RAISING APPROVAL FORM

Date: \_\_\_\_\_

To: Building Administrator

From: \_\_\_\_\_  
(Organization/School)

Subject: Anticipated Fund Raising For School Year Beginning \_\_\_\_\_

Proposed Fund Raising Event:

Reason for Fund Raising: (i.e., Fund organization's operating budget, purchase computer equipment, field trips, etc.)

Amount of Money Being Sought: (Anticipated gross and anticipated net)

Time Frame for Fund Raising Campaign:

Method of Fund Raising: (What, when, where, how)

Grades 9-12 only: Students will go door-to-door \_\_\_\_\_ yes \_\_\_\_\_ no  
Door-to-door guidelines: \_\_\_\_\_ Submitted previously \_\_\_\_\_ Attached

Other Sources of Funds Available for Fund Raising Project:

Signed by: \_\_\_\_\_ Date \_\_\_\_\_  
Person completing form  
Principal/Administrator Date \_\_\_\_\_

*By signing I attest that the fundraising activity is compliant the HFC regulations*