



**BOE/CO  
Friday Packet  
September 1, 2023**

Upcoming Meeting Dates

9-5-2023 BoE Revised Special Meeting Agenda/Community Conversation

9-5-2023 Policy Committee Agenda

8-23-2023 Policy Committee Minutes

9-6-2023 Finance Committee Agenda

8-29-2023 FPS Enrollment – First Day Count



Upcoming Board of Education Meeting Dates **2023**

<b>September 5</b>	<b>5:00 PM</b>	Policy Committee Meeting Superintendent Conference Room 501 Kings Hwy East
	<b>7:30 PM</b>	Special Meeting: <b>Community Conversation</b> Fairfield Ludlowe High School Auditorium 785 Unquowa Road
<b>September 6</b>	<b>5:00 PM</b>	Finance Committee Meeting Superintendent Conference Room 501 Kings Hwy East
<b>September 12</b>	<b>6:00 PM</b>	Special Meeting/Executive Session Superintendent Conference Room 501 Kings Hwy East
	<b>7:30 PM</b>	Regular Meeting CO Board Room 501 Kings Hwy East
<b>September 18</b>	<b>5:00 PM</b>	Policy Committee Meeting Superintendent Conference Room 501 Kings Hwy East
<b>September 20</b>	<b>2:30 PM</b>	Facilities Committee Meeting Superintendent Conference Room 501 Kings Hwy East
<b>September 26</b>	<b>7:30 PM</b>	Regular Meeting CO Board Room 501 Kings Hwy East

# FAIRFIELD PUBLIC SCHOOLS

**9-5-2023**

BOE Special Meeting Agenda (*Revised*)

**7:30 PM**

Fairfield Ludlowe High School Auditorium

785 Unquowa Road

Community Conversation

## **MEMBERS OF THE PUBLIC:**

The best way to participate, listen or watch the meeting remotely is:

1. FairTV cable channel (78 for Cablevision); or
2. [FairTV livestream to FairTV YouTube Education Channel](#)

Board of Education Special Meeting Agenda (*Revised*)

**Tuesday, September 5, 2023 7:30 PM**

**Community Conversation**

1. Call to Order of the Special Meeting of the Board of Education and Roll Call
2. Pledge of Allegiance
3. Feedback from SLAM on the Board's Scenario Criteria from the August 29, 2023 Meeting  
(*Enclosure No. 1*)
4. Community Conversation Regarding Racial Balance, Academic Excellence, Facility Utilization and Redistricting Scenarios
5. Adjournment  
**Recommended Motion:** "that this Special Meeting of the Board of Education adjourn"

*The Fairfield Public Schools System provides services to ensure students, parents and other persons have access to meetings, programs and activities. The School System will relocate programs in order to ensure accessibility of programs and activities to disabled persons. To make arrangements, please contact the office of Special Education, 501 Kings Highway East, Fairfield, CT 06825, Telephone: (203) 255-8379.*



# FAIRFIELD PUBLIC SCHOOLS

## MEMORANDUM

Enclosure No. 1  
September 5, 2023

**TO:** Board Members  
**FROM:** Superintendent Michael J. Testani  
**DATE:** September 1, 2023  
**SUBJECT:** ECC Location Analysis

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Good afternoon,

I have analyzed each elementary school's ability to support an ECC program with 5 classrooms inclusive of a CLC with Angelus Papageorge, Executive Director of Operations. The sites were considered solely for space capacity and do not take into consideration anything else related to redistricting. The criteria utilized was based on the rubric developed in 2019 which includes location of classrooms on ground level with bathrooms, air conditioning, and an appropriate pre-school playground. One item to note is that every playground will require some upgrades to meet the state standard.

I have asked the SLAM consultants to examine using 2 locations for the ECC in addition to the one currently located at Fairfield Warde High School using the rubric. They will use Holland Hill as one of the two sites as the Board directed at the August 29<sup>th</sup> meeting. In addition, SLAM will consider using an additional combination of 2 sites for ECC to compare to the one using Holland Hill. They will look at how each combination impacts the redistricting priorities in preparation for the September 12, 2023 meeting. The impact on middle and high school will be limited; they will not provide a deep level of detail in time for the September 12, 2023 meeting. I have provided some context on each building's ability to host ECC.

1. Burr has 8 classrooms on the first floor with bathrooms. However, K-2 must be located on first floor.
2. Dwight has 8 classrooms with bathrooms. They do not have air conditioning and have stairs to access the first-floor classrooms.
3. Jennings has 11 classrooms with bathrooms. They have split A/C units which will need replacement as well as other minor work to get the program started.
4. Holland Hill has 9 classrooms with bathrooms.
5. Mill Hill has 7 classrooms with bathrooms. There is no available space, therefore, it would involve moving students out which will add significant transportation needs.



# FAIRFIELD PUBLIC SCHOOLS

6. *Riverfield has 3 classrooms with bathrooms.*
7. *McKinley has 4 classrooms with bathrooms.*
8. *North Stratfield has 13 classrooms with bathrooms. They are also part of our Phase I air conditioning project.*
9. *Sherman has 7 classrooms with bathrooms. There is no available space, therefore, it would involve moving students out which will add significant transportation needs.*
10. *Osborn Hill has 4 classrooms with bathrooms.*
11. *Stratfield has 4 classrooms with bathrooms. There needs to be more playground work than other sites.*

In closing, the administration has determined SLAM should consider all possibilities where ECC can be effectively implemented, and racial imbalance be reduced to 21% or below. However, we must remain cognizant to not increase the number of bus runs to avoid contributing to an already strained transportation system.



# FAIRFIELD PUBLIC SCHOOLS

**Policy Committee Meeting  
Tuesday, September 5, 2023**

5:00 PM

501 Kings Highway East  
Superintendent's Conference Room

To listen via your phone, call 408-418-9388,  
and use Meeting Access code: 233 955 82917

**Agenda**

- I. Call to Order
- II. Approval of August 10, 2023 Special Policy meeting minutes
- III. Policy
  - a. 5141.213 – Administering Medication
  - b. Policy Audit
  - c. 3280.1 – Grants
  - d. 2023 Legislation Policy Impact
- IV. Future Items
  - a. Grading Policy
  - b. Purchasing Policy
  - c. Bullying Policy – 5131.91
  - d. Advanced Curriculum Policy
  - e. Homework Policy - 6154
  - f. Student Calendar
  - g. Service Animals/Therapy Dogs – 6163.33

h. Sustainability Policy

V. Open Discussion/Public Comment

VI. Adjournment

Future Meetings: September 18<sup>th</sup>, October 3<sup>rd</sup>, October 16<sup>th</sup>, November 28<sup>th</sup>, December 5<sup>th</sup>.

All meetings will be held at 501 Kings Highway East, Superintendent's Conference Room unless otherwise noted.



# FAIRFIELD PUBLIC SCHOOLS

## Special Policy Committee Meeting Minutes

Wednesday, August 23, 2023

2:30 PM

501 Kings Highway East  
Superintendent's Conference Room

### In Attendance:

Ms. Jennifer Maxon-Kennelly, Ms. Jennifer Jacobsen (left at 4:51pm), Ms. Carol Guernsey, Dr. James Zavodjancik, Dr. Zakia Parrish (left at 4:08pm), Superintendent Michael Testani, Dr. Greg Hatzis (left at 4:50pm), Ms. Kristen Hardiman, Ms. Vanessa Montorsi (via phone until 4:30pm)

**Call to Order:** Ms. Maxon Kennelly called the meeting to order at 2:39pm.

**Approval of August 10, 2023 Special Policy Committee meeting minutes:** Approved with changes by 3-0 vote.

### Policy:

#### 6146 Requirements for Graduation

Ms. Jacobsen recommended removing the word “only” in the second paragraph on Page 6. That paragraph will now start with the word “Courses”. In the same paragraph, Ms. Maxon-Kennelly recommended adding the language “and expectations” after the word “focus” in the last sentence.

Dr. Zavodjancik stated he received clarification from our attorneys of what meets the definition of “Arts”. Dr. Zavodjancik explained courses meeting the definition of “Arts” do not need to be taught by a certified Art teacher. Ms. Maxon-Kennelly asked Dr. Zavodjancik which courses now meet the Art requirement. Dr. Zavodjancik stated he would work on providing those figures to the committee. Dr. Zavodjancik further explained the attorney did state the Board does have discretion over Art courses. Dr. Hatzis stated the arts is about creation and expression which occur in many of the District's vocational classes. Dr. Zavodjancik explained “Fine Arts” is defined; however, “Arts” is not as long as the curriculum pertains to the subject matter.

After discussion regarding the required Art credit of .25 versus .50, the committee agreed to keep the Arts requirement to .25 credit for the Class of 2024 & 2025. For the Class of 2026 and the Class of 2027, the Arts requirement will be .50 credit.



On Page 10, Ms. Maxon-Kennelly stated she would like to keep this section in the policy as a graduation requirement. Ms. Jacobsen and Ms. Guernsey agreed with Ms. Maxon-Kennelly. The committee agreed on the removal of some language in this section; however, the Assured Content Experience language will remain. Superintendent Testani suggested this section can be revisited in another year. Ms. Guernsey liked Superintendent Testani's suggestion to look at this graduation requirement again at a later date.

Ms. Jacobsen spoke to the committee about her recommended language additions to this policy. Ms. Jacobsen stated the District's advanced courses have a lot of intersection with this policy; therefore, she recommends connecting it with the District's graduation policy. Superintendent Testani agreed with Ms. Jacobsen; however, he recommended removing the language "to fit abilities". Ms. Maxon-Kennelly stated she does not believe Ms. Jacobsen's recommended additional language belongs in this policy. After further discussion, Ms. Jacobsen agreed to leave her recommended language out of the graduation policy; however, she would like to see it added to one of the District's other policies. Dr. Zavodjancik recommended adding Ms. Jacobsen's language to the Advanced Curriculum policy. Ms. Jacobsen acknowledged that would be an appropriate place for the language.

This policy was approved with changes by a 3-0 vote. This policy will be presented to the Board for "Adoption" at the August 29<sup>th</sup> meeting.

#### 6146.1 High School Course Load

Ms. Jacobsen stated the Program of Studies is not following our policy and she is looking to reconciling the issue. Dr. Hatzis stated when the District moved to a block schedule the number one complaint was that students had too much free time. Dr. Hatzis asked the committee to allow administrators to review their practice at school and then come back to the committee at a later date to discuss possible edits to this policy.

Ms. Maxon-Kennelly and Ms. Guernsey voted in favor to delete this policy. Ms. Jacobsen voted against the deletion of this policy. This policy will be presented to the Board for a "First Read of Deletion" at the August 29<sup>th</sup> meeting.

**Open Discussion/Public Comment:** There was no public comment.

**Adjournment:** Ms. Maxon-Kennelly adjourned the meeting at 5:01pm.

# FAIRFIELD PUBLIC SCHOOLS

Board of Education Finance Committee  
Regular Meeting Agenda

**Wednesday, September 6, 2023**

**5:00 PM**

*Superintendent Conference Room, 501 Kings Highway East*

To listen via your phone, call 408-418-9388, and use Meeting Number (access code): 233 661 42417

Please Note:

- ✓ If you call in, you will not be heard by the board members.
- ✓ Public Comment is in-person or via email to [publiccomment@fairfieldschools.org](mailto:publiccomment@fairfieldschools.org); there is no live call-in option for public comment.
- ✓ The meeting will also be streamed (audio only) on the FPS YouTube Channel.

1. Call to Order of the meeting of the Finance Committee and roll call
2. Approval of minutes from June 7, 2023 meeting
3. Business/discussion items
  - a. District financial update
    - i. Updates from close of 2022-23 fiscal year
    - ii. Thoughts ahead of 2023-24 budget cycle
    - iii. Financial impacts on policies about enrollment-based changes to elementary sections
  - b. Considerations about changes to preschool tuition
  - c. Update on district review of underenrolled HS classes
  - d. Committee thoughts on agenda items for future meetings
4. Superintendent's report
5. Open committee and public comment
6. Adjournment

## FAIRFIELD PUBLIC SCHOOLS ENROLLMENT - ELEMENTARY

	PRE-K	KIND	1	2	3	4	5	TOTAL
<b>Burr</b>		19	19	18	17	20	22	
		18	19	17	18	20	22	
		18	18	17	18	19	19	
				18				
		55	56	70	53	59	63	356
<b>Dwight</b>		17	17	18	20	24	19	
		17	17	19	21	23	19	
		34	34	37	41	47	38	231
<b>Holland Hill</b>		17	17	23	20	19	21	
		18	18	23	19	20	20	
		19	18	22	20	20	20	
			17					
		54	70	68	59	59	61	371
<b>Jennings</b>		17	21	17	22	16	21	
		17	20	15	23	17	22	
		18		17		18		
		52	41	49	45	51	43	281
<b>McKinley</b>		19	19	17	21	24	19	
		20	19	19	19	22	18	
		19	19	17	22	23	19	
		20	19	17	22		20	
		78	76	70	84	69	93	470
<b>Mill Hill</b>		19	20	20	23	20	20	
		20	20	20	23	19	19	
		18	21	20	23	19	20	
				20			19	
		57	61	80	69	58	78	403
<b>No. Stratfield</b>		19	22	21	24	25	20	
		19	22	21	23	25	21	
		18	22	20	24	25	21	
				22				
		56	66	84	71	75	62	414
<b>Osborn Hill</b>		18	19	23	23	24	22	
		18	20	23	23	24	21	
		17	19	23	23	24	21	
		17	19	23				
		70	77	92	69	72	64	444
<b>Riverfield</b>		21	21	20	19	20	23	
		22	22	20	19	20	23	
		21	23	20	18	20	23	
				20				
		64	66	80	56	60	69	395

## FAIRFIELD PUBLIC SCHOOLS ENROLLMENT - ELEMENTARY

	PRE-K	KIND	1	2	3	4	5	TOTAL
Sherman		17	20	21	22	23	21	
		17	21	20	24	22	21	
		17	20	20	23	22	21	
		51	61	61	69	67	63	372
Stratfield	13	16	19	18	19	22	19	
PK's are am/pm	15	16	19	18	20	22	19	
Combined <sup>1</sup>	6	16	19	18	20	22	19	
	34	48	57	54	59	66	57	375
ECC/Warde	118							118
TOTAL PRE-K-5	152	619	665	745	675	683	691	4,230

## FAIRFIELD PUBLIC SCHOOLS ENROLLMENT - SECONDARY

	6	7	8	9	10	11	12	TOTAL
Fairfield Woods	251	229	258					738
Roger Ludlowe	258	249	257					764
Tomlinson	168	212	210					590
TOTAL 6-8	677	690	725					2,092
FWHS				316	359	323	376	1,374
FLHS				351	375	351	415	1,492
Walter Fitzgerald Campus		(22 CPP, Grade 12)		1	5	16	40	62
TOTAL 9-12				668	739	690	831	2,928

SUMMARY	Pre-K - 5	6 - 8	9 - 12	TOTAL
Current:	4,230	2,092	2,928	9,250

Difference: Current - September 30, 2022	39	(43)	(55)	(59)
September 30, 2022 (for Oct 1)	4,191	2,135	2,983	9,309

<sup>1</sup> PK has AM and PM slots. Full-Day PK Students are counted once.  
Please inform the Supt. Office of any discrepancies at 255-8371.