



**BOE/CO  
Friday Packet  
September 9, 2022**

Upcoming Meeting Dates

Interim Superintendent Note

9-13-2022 Policy Agenda

Additional Financials (Financial Close) for 9-13-2022 Report

9-9-2022 Vacancy Report



Upcoming Board of Education Meeting Dates **2022**

<b>September 13</b>	<b>5:00 PM</b>	Policy Committee Meeting Superintendent Conference Room 501 Kings Hwy East
<b>September 13</b>	<b>7:30 PM</b>	Regular Meeting CO Board Room 501 Kings Hwy East
<b>September 21</b>	<b>2:30 PM</b>	Facilities Committee Meeting Superintendent Conference Room 501 Kings Hwy East
<b>September 29</b> Thursday	<b>7:30 PM</b>	Regular Meeting CO Board Room 501 Kings Hwy East
<b>October 5</b>	<b>TBD</b>	Finance Committee Meeting Superintendent Conference Room 501 Kings Hwy East
<b>October 11</b>	<b>5:00 PM</b>	Policy Committee Meeting Superintendent Conference Room 501 Kings Hwy East
<b>October 11</b>	<b>7:30 PM</b>	Regular Meeting CO Board Room 501 Kings Hwy East

*Memorandum*

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To: The Board of Education  
From: Stephen Tracy  
Date: September 9, 2022

Yesterday, Christine and I had the pleasure of welcoming incoming Superintendent Michael Testani to our District Leadership Team meeting, where he had the opportunity to address the group and greet several of his new colleagues.

During the past week, I've been making my way around to the schools to hand out 25-year service pins to folks who elected not to receive them at the August Convocation. These were very enjoyable encounters, especially when our students celebrated their records of service with spontaneous rounds of applause. Here's a picture of Paul Clarizio, a Teacher at Fairfield Ludlowe High School, being "pinned" by one of his students.

Attached please find our latest Vacancy Report, showing a continued reduction in the number of open paraprofessional positions.

I learned today that the district's Food Services Manager has decided to leave her position. As you may know, we have contracted with the Whitsons company for our food services operations for several years. So it will be Whitsons' responsibility to engage a new manager and to provide us with managerial coverage in the interim.

Enjoy your weekend!

Steve



BOARD OF EDUCATION  
FAIRFIELD PUBLIC SCHOOLS  
FAIRFIELD, CT

**Special Policy Committee Meeting**  
**Tuesday, September 13, 2022**  
5:00 PM  
501 Kings Highway East

To listen via your phone, call 408-418-9388,  
and use Meeting Access code: 234 379 87174

**Agenda**

- I. Call to Order
- II. Approval of September 6, 2022 meeting minutes
- III. Policy
  - a. 5113 Attendance, Excuses, Dismissal
  - b. Grading
  - c. 3542.43 Food Service Charging
  - d. 3280 Gifts, Grants & Bequests
  - e. 1324 Fund Raising
  - f. 1230 Booster Clubs
  - g. Purchasing
- IV. Future Items
  - a. Surveys of Students
  - b. Therapy Dogs – 6163.33
  - c. Homework Policy
  - d. Instruction – General 6010
  - e. Policy 3000

- f. Remote Learning
- g. Textbooks & Workbooks – 6161
- h. LBGTQ Guidelines for Staff

V. Open Discussion/Public Comment

VI. Adjournment

Future Meetings: October 11<sup>th</sup>, November 1<sup>st</sup>, November 22<sup>nd</sup>, December 6<sup>th</sup>.

All meetings will be held at 501 Kings Highway East, Superintendent's Conference Room unless otherwise noted.

**Statement of Account - Summary by Major Classification**  
**Fairfield Public Schools**  
**Fiscal Year 2021-2022**

9/9/2022  
4:55:18PM

MAJOR CLASSIFICATION	Appropriation As Adopted	Spec Approp and Transfers	Appropriation Amended	Total Expenditures	Outstanding Encumbrances	Unencumbered Balance	% Used
1 PERSONNEL SERVICES	119,368,059	(1,453,626)	117,914,433	117,914,411	0	23	100.00%
2 FIXED CHARGES	33,157,777	(1,128,488)	32,029,289	32,029,288	0	1	100.00%
3 PUPIL PERSONNEL	15,113,836	1,942,027	17,055,863	16,516,793	0	539,070	96.84%
4 SCHOOL EXPENSE	2,655,623	(81,833)	2,573,790	2,573,559	0	231	99.99%
5 SUPPORT EXPENSE	4,618,003	65,698	4,683,701	4,683,685	0	16	100.00%
6 MAINT/OPER/TRANS	15,628,054	291,408	15,919,462	15,919,456	0	6	100.00%
7 CAPITAL	1,542,868	364,814	1,907,682	1,907,672	0	10	100.00%
GRAND TOTAL	\$192,084,220	\$0	\$192,084,220	\$191,544,865	\$0	\$539,355	99.72%

# Statement of Account - Summary by Major Classification

Fairfield Public Schools

Fiscal Year 2021-2022

9/9/2022

4:53:09PM

MAJOR CLASSIFICATION/ SUMMARY OBJECT	Appropriation As Adopted	Spec Approp and Transfers	Appropriation Amended	Total Expenditures	Outstanding Encumbrances	Unencumbered Balance	% Used
<b>1 - PERSONNEL SERVICES</b>							
101 - TEACHING STAFF	78,779,427	(1,389,550)	77,389,877	77,389,870	0	7	100.00%
103 - CERTIFIED SUPPORT STAFF	9,339,229	129,629	9,468,858	9,468,856	0	2	100.00%
105 - SCHOOL ADMIN STAFF	6,789,723	48,379	6,838,102	6,838,106	0	(4)	100.00%
107 - CENTRAL ADMINISTRATION ST	773,284	18,199	791,483	791,483	0	0	100.00%
109 - DIRECTOR/SUPERVISOR/MGR	949,158	87,780	1,036,938	1,036,938	0	0	100.00%
111 - SECRETARIAL/CLERICAL STAFF	3,602,960	(58,705)	3,544,255	3,544,257	0	(2)	100.00%
113 - PARA EDUCATOR	4,273,694	(227,180)	4,046,514	4,046,493	0	21	100.00%
115 - CUSTODIAN STAFF	4,490,072	(144,786)	4,345,286	4,345,288	0	(2)	100.00%
117 - MAINTENANCE STAFF	1,102,630	(108,174)	994,456	994,455	0	1	100.00%
121 - SUPPORT STAFF	3,165,744	(91,238)	3,074,506	3,074,506	0	0	100.00%
125 - SE TRAINER STAFF	1,148,043	(32,081)	1,115,962	1,115,963	0	(1)	100.00%
129 - PART-TIME EMPLOYMENT	3,351,888	31,673	3,383,561	3,383,561	0	0	100.00%
131 - WAGE/BENEFIT RESERVE	436,860	(549)	436,311	436,312	0	(1)	100.00%
133 - STAFF REPLACEMENT	(630,000)	630,001	1	0	0	1	0.00%
135 - DEGREE CHANGES	281,250	(281,250)	0	0	0	0	0.00%
307 - OTHER SERVICES	1,514,097	(65,774)	1,448,323	1,448,323	0	0	100.00%
TOTAL PERSONNEL SERVICES	\$119,368,059	(\$1,453,626)	\$117,914,433	\$117,914,411	\$0	\$23	100.00%
<b>2 - FIXED CHARGES</b>							
201 - HEALTH INSURANCE	27,855,714	(1,074,508)	26,781,206	26,781,206	0	0	100.00%
203 - LIFE/DISABILITY INSURANCE	296,620	(13,526)	283,094	283,094	0	0	100.00%
205 - SOCIAL SECURITY	2,749,348	(6,837)	2,742,511	2,742,511	0	0	100.00%
207 - PENSION/RETIREMENT	2,256,095	(33,617)	2,222,478	2,222,478	0	0	100.00%
TOTAL FIXED CHARGES	\$33,157,777	(\$1,128,488)	\$32,029,289	\$32,029,288	\$0	\$1	100.00%
<b>3 - PUPIL PERSONNEL</b>							
301 - INSTRUCTIONAL SERVICES	116,000	120,111	236,111	236,112	0	(1)	100.00%
303 - PUPIL PERSONNEL SERVICES	4,758,828	316,897	5,075,725	5,075,724	0	1	100.00%
307 - OTHER SERVICES	25,000	0	25,000	25,000	0	0	100.00%
313 - MAINTENANCE SERVICES	1,500	(246)	1,254	1,254	0	0	100.00%
315 - RENTALS	27,000	(7,870)	19,130	19,130	0	0	100.00%
317 - STUDENT TRANSPORTATION	4,383,467	(225,697)	4,157,770	3,618,703	0	539,067	87.03%
319 - CONFERENCE & TRAVEL	110,796	(78,986)	31,810	31,809	0	1	100.00%
327 - PRINTING/COPYING	6,987	(920)	6,067	6,066	0	1	99.99%
329 - TUITION	5,580,958	1,832,184	7,413,142	7,413,142	0	0	100.00%
401 - INSTRUCTIONAL SUPLS/MATLS	57,500	0	57,500	57,500	0	0	100.00%
404 - SPLS, BKS, MATLS-DIST SUPPO	37,500	(10,585)	26,915	26,914	0	1	100.00%
411 - TEXTBOOKS	5,000	56	5,056	5,057	0	(1)	100.02%
415 - OTHER SUPPLIES/MATERIALS	2,250	(1,867)	383	382	0	1	99.74%
601 - DUES AND FEES	1,050	(1,050)	0	0	0	0	0.00%
TOTAL PUPIL PERSONNEL	\$15,113,836	\$1,942,027	\$17,055,863	\$16,516,793	\$0	\$539,070	96.84%
<b>4 - SCHOOL EXPENSE</b>							
301 - INSTRUCTIONAL SERVICES	25,512	(5,581)	19,931	19,929	0	2	99.99%
307 - OTHER SERVICES	75,990	2,652	78,642	78,640	0	2	100.00%
315 - RENTALS	136,072	(4,450)	131,622	131,621	0	1	100.00%
317 - STUDENT TRANSPORTATION	40,550	(13,958)	26,592	26,589	0	3	99.99%
319 - CONFERENCE & TRAVEL	52,008	(27,009)	24,999	24,995	0	4	99.98%
327 - PRINTING/COPYING	237,858	(13,952)	223,906	223,904	0	2	100.00%
400 - SUPPLIES, BOOKS & MATERIAL	1,374,044	(23,649)	1,350,395	1,350,215	0	179	99.99%
402 - INSTRUCTIONAL SPLS-DIST SUF	28,513	(13,799)	14,714	14,713	0	1	99.99%
409 - STUDENT ACTIVITY EXPENSES	639,480	20,198	659,678	659,676	0	2	100.00%
415 - OTHER SUPPLIES/MATERIALS	16,888	(898)	15,990	15,957	0	33	99.80%
601 - DUES AND FEES	28,708	(1,387)	27,321	27,319	0	2	99.99%
TOTAL SCHOOL EXPENSE	\$2,655,623	(\$81,833)	\$2,573,790	\$2,573,559	\$0	\$231	99.99%

## Statement of Account - Summary by Major Classification

Fairfield Public Schools

Fiscal Year 2021-2022

9/9/2022

4:53:09PM

MAJOR CLASSIFICATION/ SUMMARY OBJECT	Appropriation As Adopted	Spec Approp and Transfers	Appropriation Amended	Total Expenditures	Outstanding Encumbrances	Unencumbered Balance	% Used
<b>5 - SUPPORT EXPENSE</b>							
301 - INSTRUCTIONAL SERVICES	273,592	(39,865)	233,727	233,727	0	0	100.00%
305 - PROFESSIONAL/TECHNICAL SV	698,800	70,618	769,418	769,417	0	2	100.00%
307 - OTHER SERVICES	25,750	(1,339)	24,411	24,411	0	0	100.00%
309 - SECURITY SVCS/EXPENSES	247,112	184,341	431,453	431,454	0	(1)	100.00%
313 - MAINTENANCE SERVICES	995,754	1,560	997,314	997,315	0	(1)	100.00%
319 - CONFERENCE & TRAVEL	35,580	(17,561)	18,019	18,018	0	1	100.00%
321 - PROFESSIONAL DEVELOPMENT	744,603	(237,360)	507,243	507,241	0	2	100.00%
323 - POSTAGE	40,460	(2,412)	38,048	38,048	0	0	100.00%
325 - PERSONNEL/RECRUITMENT EX	56,000	(47,517)	8,483	8,482	0	1	99.99%
327 - PRINTING/COPYING	60,824	(6,053)	54,771	54,770	0	1	100.00%
329 - TUITION	346,250	(51,040)	295,210	295,209	0	1	100.00%
401 - INSTRUCTIONAL SUPLS/MATLS	918,235	225,963	1,144,198	1,144,197	0	1	100.00%
403 - OFFICE/GENERAL SUPPLIES	14,000	(4,615)	9,385	9,383	0	2	99.98%
411 - TEXTBOOKS	7,270	(4,739)	2,531	2,531	0	0	100.00%
415 - OTHER SUPPLIES/MATERIALS	101,625	4,005	105,630	105,622	0	8	99.99%
424 - OTHER SUPPLIES	5,000	(3,834)	1,166	1,165	0	1	99.93%
601 - DUES AND FEES	47,148	(4,454)	42,694	42,695	0	(1)	100.00%
TOTAL SUPPORT EXPENSE	\$4,618,003	\$65,698	\$4,683,701	\$4,683,685	\$0	\$16	100.00%
<b>6 - MAINT/OPER/TRANS</b>							
305 - PROFESSIONAL/TECHNICAL SV	200,000	(75,407)	124,593	124,593	0	0	100.00%
311 - UTILITY SERVICES	4,715,165	(240,193)	4,474,972	4,474,965	0	7	100.00%
313 - MAINTENANCE SERVICES	4,360,197	939,393	5,299,590	5,299,592	0	(2)	100.00%
317 - STUDENT TRANSPORTATION	5,278,174	(35,727)	5,242,447	5,242,448	0	(1)	100.00%
319 - CONFERENCE & TRAVEL	35,800	(7,519)	28,281	28,282	0	(1)	100.00%
321 - PROFESSIONAL DEVELOPMENT	45,230	(19,608)	25,622	25,621	0	1	100.00%
424 - OTHER SUPPLIES	275,000	40,034	315,034	315,034	0	0	100.00%
429 - MAINTENANCE/REPAIR SUPPL	718,488	(309,565)	408,923	408,922	0	1	100.00%
TOTAL MAINT/OPER/TRANS	\$15,628,054	\$291,408	\$15,919,462	\$15,919,456	\$0	\$6	100.00%
<b>7 - CAPITAL</b>							
501 - CAPITAL OUTLAY	383,730	78,837	462,567	462,557	0	10	100.00%
503 - TECHNOLOGY	1,159,138	285,977	1,445,115	1,445,115	0	0	100.00%
TOTAL CAPITAL	\$1,542,868	\$364,814	\$1,907,682	\$1,907,672	\$0	\$10	100.00%
GRAND TOTAL	\$192,084,220	\$0	\$192,084,220	\$191,544,865	\$0	\$539,355	99.72%





# FAIRFIELD PUBLIC SCHOOLS

Vacancy Report  
September 9, 2022

## Teachers

Certified Vacancy	Full-Time (FTE)	Part-Time (FTE)
• Early Childhood Center		.8- Music
• Technology Education	1.0	
• School Psychologist	1.0	
• School Counselor	1.0	
• Science	1.0	

## Paraprofessionals

Non- Certified Vacancies	Full-Time (FTE)	Part-Time (FTE)
<b>Kindergarten/Building</b>		
• ACA	1.0	
• Burr	1.0	
• McKinley	1.0	.2
• Mill Hill		.6
• N. Stratfield	1.0	.6
<b>Paraprofessionals Special Education</b>		
• Ludlowe HS	2.0	.5
• Warde HS	1.0	
• Tomlinson	5.0	
• Dwight	1.0	
• Mill Hill	2.0	.3



# FAIRFIELD PUBLIC SCHOOLS

• Sherman	1.0	.4
• Stratfield	1.0	