



**BOE/CO
Friday Packet
August 12, 2022**

Upcoming Meeting Dates

Superintendent Note

Convocation Invitation

Vacany Report

School Hours 2022-2023



Upcoming Board of Education Meeting Dates **2022**

August 30	5:00 PM	Policy Committee Special Meeting Superintendent Conference Room 501 Kings Hwy East
August 30	7:30 PM	Regular Meeting CO Board Room 501 Kings Hwy East
September 6	5:00 PM	Policy Committee Meeting Superintendent Conference Room 501 Kings Hwy East
September 7	3:30 PM	Finance Committee Meeting Superintendent Conference Room 501 Kings Hwy East
September 13	7:30 PM	Regular Meeting CO Board Room 501 Kings Hwy East
September 20	5:00 PM	Policy Committee Meeting Superintendent Conference Room 501 Kings Hwy East
September 21	2:30 PM	Facilities Committee Meeting Superintendent Conference Room 501 Kings Hwy East



Stephen Tracy, Ed.D.
Interim Superintendent of Schools

Memorandum

To: The Board of Education
From: Stephen Tracy, Ed.D.
Date: August 12, 2022

To the Board of Education:

First of all, I'm pleased to report that Ms. Janine Goss of Trumbull, Connecticut, will be joining our district leadership team as the Director of Elementary Education & K-12 Literacy. Ms. Goss served as a Literacy Specialist for the Westport Public Schools from 2001 to 2014 and then in various leadership positions with the Norwalk Public Schools from 2014 until now. I've attached a copy of her impressive resume for your review. I want to thank James Zavodjancik, who led the search effort for this position, along with Zoe Dolan, Kanicka Ingram, Rob Mancusi, Digna Marte, Liz McGoey, Colleen Morella and Zakia Parish who served on our selection committee.

A copy of my "welcome back letter" to the district faculty is enclosed. If your schedule permits, please plan to join us at Fairfield Warde High School on the morning of August 24th for our annual Convocation ceremony. Christine and I will be speaking and we will be celebrating several educators who are marking 25 years of service to the cause of public education in Fairfield.

Earlier this week, I was able to reach an agreement with Bob Smoler, President of the Fairfield Education Association, which resolves the Association's objection to a portion of the recently published administrative regulations regarding grading and reassessments. A copy of our memorandum of understanding is attached. Rather than litigate the matter through a protracted complaint process, our agreement provides our various secondary departments with an opportunity to craft their own approaches to "re-takes" in a manner that assures consistency within courses. Of course, the Board of Education retains its right to adopt policies in this area at any time, should it decide to do so.

Finally, a copy of this week's Vacancy Report is also attached.

Enjoy your weekend!

Regards,

Steve



**FAIRFIELD
PUBLIC SCHOOLS**

Stephen Tracy, Ed.D.
Interim Superintendent of Schools
stracy@fairfieldschools.org

August 8, 2022

Dear Colleagues:

Welcome to another year of service to the children and young people of Fairfield!

The Board of Education has asked me to serve as the school district's interim leader until your new superintendent arrives. I am enjoying the opportunity to reconnect with former colleagues and to join with all of you in promoting the success and well-being of the students whom we serve.

I look forward to greeting you at our Convocation Ceremony at Fairfield Warde High School on Wednesday morning, August 24th. A continental breakfast will be served at 8:00 a.m. The program will commence at 8:30 a.m. with welcoming remarks from the Chair of the Board of Education, Christine Vitale. In addition, we will be celebrating fellow educators who are marking 25 years of service to the Fairfield Public Schools. The program will conclude by 9:30.

In order to alleviate parking problems, buses will depart for the Convocation from the campuses of Fairfield Ludlowe High School, Fairfield Woods Middle School, Roger Ludlowe Middle School and Tomlinson Middle School at 7:15 a.m. and again at 7:40 a.m. Return buses will depart Warde High School at 9:45 a.m.

Best wishes for an enjoyable August.

Regards,

Stephen Tracy
Interim Superintendent

ST:mb



Wednesday, August 24, 2022
Fairfield Warde High School

CONVOCATION AGENDA

8:00 AM Breakfast in the Auditorium Lobby (prepared by Whitsons)

8:30 AM Convene to the Auditorium

Pledge of Allegiance &
Superintendent Welcome

Dr. Stephen Tracy

The Star-Spangled Banner

Introductions

Dr. Stephen Tracy

Chair, Board of Education

Christine Vitale

President, PTAC

Katie Flynn

Executive Director, Human Resources
And 25-Year Recognition

Kanicka Ingram

President, Fairfield Education
Association

Robert Smoler

President, Fairfield School
Administrators Association

Jason Bluestein

Closing

Dr. Stephen Tracy

Board of Education Members

Mrs. Christine Vitale, *Chair*
Mr. Nick Aysseh, *Vice Chair*
Mrs. Jessica Gerber, *Secretary*
Ms. Carol Guernsey
Mrs. Jennifer Jacobsen
Mrs. Jennifer Maxon-Kennelly
Ms. Crissy Kelly
Mr. Jeff Peterson
Mrs. Bonnie Rotelli

PTAC President

Ms. Katie Flynn

SEPTA President

Ms. Christy Vitale

Fairfield Education Association

Mr. Robert Smoler, President

Fairfield School Administrators Association

Mr. Jason Bluestein, President

Fairfield Association of Educational Office Professionals

Ms. Kristen Arsenault

Fairfield Educational Paraeducators Union

Mrs. Julie Cinnamon, President

Fairfield Custodians-Maintenance of United Public Service Employees Union

Mr. Robert Brunetti, President

Fairfield Public Schools Special Education Trainers

Ms. Jill Rougeau, President

Fairfield Public Schools Tuesday Professional Learning Calendar 2022-2023

August 2022			
AUGUST PROFESSIONAL LEARNING DATES	Elementary School (PreK-5)	Middle School	High School
New Teacher Institute Aug 18-19, 2022 8:30-2:30 w/ ½ hr. lunch	Day 1 – August 18: https://docs.google.com/document/d/10JZb85HKPUS344eJP7yPvLB_yHeT7H7uiVnJroj-QWU/edit Day 2 - August 19: https://docs.google.com/document/d/1tROtOeBu8DJEYdsVMVDwCMx-gc_zZP4tMNUomEyZtyQ/edit		
All Staff Full Day/ Professional Learning Wednesday , Aug 24, 2022 Full day 8:00-3:00 w/ 1/2 hr. lunch minimum	Convocation 8:30-10:00 (Breakfast @ 8:00) Teacher 4-hour classroom work time	Convocation 8:30-10:00 (Breakfast @ 8:00) Teacher 4-hour classroom work time	Convocation 8:30-10:00 (Breakfast @ 8:00) Teacher 4-hour classroom work time
All Staff Full Day/ Professional Learning Thursday, Aug 25, 2022 Full day 8:00-3:00 w/ ½ hr. lunch minimum	Building Based Meeting – 8:00 – 11:00 Department Meetings 12:00-3:00	Building Based Meeting – 8:00 – 11:00 Department Meetings 12:00-3:00	Building Based Meeting – 8:00 – 11:00 Department Meetings 12:00-3:00
All Staff Full Day Friday, August 26, 2022 Full day 8:00-3:00 w/ ½ hr. lunch minimum	Kindergarten and new student Elementary Orientations (AM) Building-based meetings (PM)	6th grade orientation (AM) Building-based meetings (PM)	7:30-2:30 (change due to orientation schedule) 9th grade orientation Building-based meetings (PM)
Tuesday Meeting (up to 1.5 hours) August 30, 2022	Faculty Meeting	Faculty Meeting	Faculty Meeting

Fairfield Public Schools

Vacancies as of 8/12/2022

BU		FTE BUDGET	SALARY COUNT	VACANCY
04	CLERICAL WKR-SE-10 MO-WFC	0.500	0.000	0.500
04	SE-10 MO SEC SVCS-ADM	0.500	0.000	0.500
04	CLERICAL WKR 10 MO-FLHS	7.000	6.000	1.000
04	CLERICAL WKR 10 MO-TM	3.000	2.000	1.000
	Difference:			3.000
05	AIDE SAL-FAM/CON SCI-FLHS	1.100	0.600	0.500
05	AIDE SAL-FAM/CON SCI-FWHS	1.100	0.500	0.600
05	PARA'S-EARLY LITERACY ACA	4.000	0.000	4.000
05	AIDE SAL-OTH INST-JN	2.200	1.600	0.600
05	AIDE SAL-OTH INST-MH	2.800	1.200	1.600
05	AIDE SAL-OTH INST-NS	3.800	2.200	1.600
05	AIDE SAL CMTY P'SHIP PRG	8.000	7.000	1.000
05	AIDE SAL-SE-FLHS	12.100	8.600	3.500
05	AIDE SAL-SE-FW	11.000	10.000	1.000
05	AIDE SAL-SE-LD	5.000	3.000	2.000
05	AIDE SAL-SE-TM	13.000	8.000	5.000
05	AIDE SAL-SE-BU	13.000	11.000	2.000
05	AIDE SAL-SE-DW	10.000	3.100	6.900
05	AIDE SAL-SE-HH	3.000	2.000	1.000
05	AIDE SAL-SE-NS	3.000	1.300	1.700
05	AIDE SAL-SE-OH	10.200	9.900	0.300
05	AIDE SAL-SE-SH	4.600	3.200	1.400
05	AIDE SAL-LIBRARY-OH	1.000	0.600	0.400
05	AIDE SAL-LIBRARY-RV	1.000	0.000	1.000
05	PARA EDUCATOR	0.400	0.200	0.200
05	PARA - REG ED	1.600	0.600	1.000
05	PARA - REG ED	38.400	28.200	10.200
	Difference:			47.500
13	INFO TECH SUPRT-SYSWIDE	3.000	2.000	1.000
	Difference:			1.000
28	SE TRAINER - FWHS	3.000	2.000	1.000
28	SE TRAINER-ECC	5.000	4.000	1.000
28	SE TRAINER-RLMS	2.000	0.000	2.000
28	SE TRAINER-DW	2.000	0.000	2.000
28	SE TRAINER-OH	3.000	2.000	1.000
	Difference:			7.000
33	TCHR SAL-ART-MH	0.700	0.000	0.700
33	TCHR SAL-ART-SH	0.700	0.500	0.200
33	TCHR SAL-ART-ST	0.700	0.500	0.200
33	TCHR SAL-ENGLISH-GR 8-FW	3.000	2.000	1.000
33	TCHR SAL-W. LANG-FLHS	12.800	11.800	1.000
33	TCHR SAL-W. LANG-GR 7-FW	2.400	1.400	1.000
33	TCHR SAL-PHS ED-BU	1.300	1.000	0.300
33	TCHR SAL-PHS ED-MK	1.300	1.100	0.200
33	TCHR SAL-PHS ED-NS	1.200	1.000	0.200
33	TCHR SAL-PHS ED-RV	1.200	1.000	0.200
33	TCHR SAL-PHS ED-SH	1.100	1.000	0.100
33	TCH SAL-FAM/CON SCI-LD	2.200	1.000	1.200
33	TCHR SAL-COMPUTER-LD	2.000	1.200	0.800
33	TCHR SAL-COMPUTER-TM	1.400	1.200	0.200
33	TCH SAL-TECH ED-FLHS	4.800	3.800	1.000
33	TCH SAL-TECH ED-TM	1.600	0.800	0.800
33	TCHR SAL-MATH RES-RLMS	2.000	1.000	1.000

Fairfield Public Schools

Vacancies as of 8/12/2022

33	TCHR SAL-MATH-FLHS	15.200	14.200	1.000
33	TCHR SAL-MATH-GR 7-TM	2.000	1.000	1.000
33	TCHR SAL-BAND-FW	2.800	2.000	0.800
33	TCHR SAL-BAND-JN	0.200	0.000	0.200
33	TCHR SAL-STRING-HH	0.500	0.000	0.500
33	TCHR SAL-STRING-MH	0.500	0.000	0.500
33	TCHR SAL-GEN MUSIC-HH	1.100	1.000	0.100
33	TCHR SAL-GEN MUSIC-RV	1.100	1.000	0.100
33	TCHRS-WFC STEM	0.200	0.000	0.200
33	TCHR SAL-SOC ST-FWHS	15.000	14.000	1.000
33	TCHR SAL-KNDGRTN-DW	2.000	1.000	1.000
33	TCHR SAL-KNDGRTN-RV	3.000	2.000	1.000
33	TCHR SAL-KNDGRTN-ST	3.000	2.000	1.000
33	TCHR SAL-WFC	4.800	3.600	1.200
33	TCHR SAL-ELL-TM	1.300	0.800	0.500
33	TCHR SAL-ELL-DW	0.200	0.100	0.100
33	TCHR SAL-ELL-SH	0.200	0.100	0.100
33	TCHR SAL GR 1 - BU	3.000	2.000	1.000
33	TCHR SAL GR 1 - OH	5.000	4.000	1.000
33	TCHR SAL GR 2 - BU	3.000	2.000	1.000
33	TCHR SAL GR 4 - ST	3.000	2.000	1.000
33	TCHR SAL-SP ED-ALL SCHLS	4.200	3.600	0.600
33	TCHR SAL-SP ED-FLHS	13.100	12.100	1.000
33	TCHR SAL-ECC	10.800	8.800	2.000
33	TCHR SAL-SP ED-DW	3.000	2.000	1.000
33	TCHR SAL-SP ED-JN	3.500	3.000	0.500
33	TCHR SAL-SP ED-MH	4.000	3.000	1.000
33	TCHR SAL-SP ED-NS	4.500	4.000	0.500
33	TCHR SAL-SP ED-ST	3.400	3.000	0.400
33	SOCIAL WORKER-BU	0.600	0.000	0.600
33	SOCIAL WORKER-RV	0.400	0.000	0.400
33	TCHR SAL-SP/LANG-DW	1.000	0.400	0.600
33	MEDIA SPECIALIST-FWHS	1.500	1.000	0.500
33	SCH ADM-DEANS-FWHS	3.000	2.000	1.000
33	BILINGUAL TEACHER	1.000	0.000	1.000
33	TEACHERS - CLASSROOM	3.000	2.000	1.000
	Difference:			36.500
35	PROGRAM DIRECTORS	6.300	5.300	1.000
35	EX ADM SVC-SUPERINTNDNT	1.000	0.000	1.000
	Difference:			2.000
46	CUSTODIAN - DISTRICT	3.000	2.000	1.000
46	CUSTODIAN-FWHS	9.000	8.000	1.000
46	CUSTODIAN-MH	1.500	1.000	0.500
46	CUSTODIAN-NS	1.500	1.000	0.500
46	CUSTODIAN-OH	1.500	1.000	0.500
46	CUSTODIAN-WFC	0.500	0.000	0.500
	Difference:			4.000
49	MAINTENANCE WORKERS	13.000	12.000	1.000
49	MAINTENANCE-GROUNDS	1.000	0.000	1.000
	Difference:			2.000
87	SCH ADM-CLER SUPPORT-NS	1.000	0.500	0.500
87	SCH ADM-CLER SUPPORT-RV	1.000	0.000	1.000
	Difference:			1.500

Fairfield Public Schools

2022 – 2023

SCHOOL START and DISMISSAL TIMES



High Schools

	AM Start	PM Close	2 Hour Delayed Opening	Early Dismissal
Fairfield Ludlowe High School	7:30	2:10	9:30	11:45
Fairfield Warde High School	7:30	2:10	9:30	11:45
Walter Fitzgerald Campus	8:00	2:00	10:00	12:15

Middle Schools

	AM Start	PM Close	2 Hour Delayed Opening	Early Dismissal
Fairfield Woods Middle School	8:10	2:50	10:10	12:40
Roger Ludlowe Middle School	8:10	2:50	10:10	12:40
Tomlinson Middle School	8:10	2:50	10:10	12:40

Elementary Schools

	AM Start	PM Close	2 Hour Delayed Opening	Early Dismissal
Holland Hill	8:10	2:45	10:10	12:55
All Other	8:55	3:30	10:55	1:40

Pre-Schools: ECC Warde and ECC Stratfield

	AM Start	PM Close	2 Hour Delayed Opening	Early Dismissal
AM Session	9:10	11:45	AM SESSION	PM SESSION
PM Session	12:45	3:15	CANCELLED	CANCELLED

Updated 8/10/2022



FAIRFIELD PUBLIC SCHOOLS

FIRST DAY OF SCHOOL (Full Day): MONDAY, AUGUST 29, 2022

1. Parent Conference Days on **October 4, 2022** (PK-8; afternoon conferences), **October 12, 2022** (PK-8 afternoon conferences), and **October 13, 2022** (PK-8 evening conferences). High School Early Dismissal on **October 12, 2022** for PSAT testing.
2. Parent Conference Days on **March 15 and 16** (afternoon conferences), and **March 23, 2022** (evening conferences) for Elementary Schools and ECC (Early Dismissal).
3. On Parent Conference Days Holland Hill Elementary School will dismiss at 12:55 p.m. and all other Elementary Schools will dismiss at 1:40 p.m.
4. Early Dismissal Professional Development Day (PK-12): **September 23, 2022, January 13, February 16, and March 7, 2022.** (refer to Page 1 for Early Dismissal times)
5. Full-Day Professional Development Days: **November 8, and May 30, 2022**, all schools are closed for students (all certified staff report).
6. Delayed openings are 2 hours after the normal starting time for all schools.
7. On scheduled Early Dismissal days, school lunch will only be served at Elementary Schools.
8. Pre-K will alternate Early Dismissal days between AM and PM sessions. A separate schedule will be published for these dates.

Should you have any questions, please call Dr. Zakia Parrish at 203-255-8372.

Updated 8/10/2022