



**BOE/CO
Friday Packet
August 21, 2020**

Upcoming Meeting Dates

Updated COVID Costs 8-21-2020

Opening of Schools and School Hours – Hybrid Model

Policy Agenda, 8/25/2020



Upcoming Board of Education Meeting Dates **2020**

August 25	5:00 PM	Policy Committee Meeting Virtual
	6:30 PM	Special Meeting Virtual
	7:30 PM	Regular Meeting Virtual
<i>*September 1 (Tentative)</i>	<i>9:00 AM</i>	<i>Finance Committee Special Meeting TBD</i>
September 8	9:00 AM	Finance Committee Special Meeting TBD
September 8	7:30 PM	Regular Meeting TBD
September 15	5:00 PM	Policy Committee Meeting TBD
September 22	7:30 PM	Regular Meeting TBD

Town Meetings

9-15-2020, 7:30 PM, BOF Quarterly Review

9-29-2020, 7:30 PM, BOF Capital Planning Workshop

FAIRFIELD PUBLIC SCHOOLS
ACTUAL COVID COSTS @ 8/20/20 AND POTENTIAL ADDITIONAL COSTS
2020 - 2021
UPDATED 8/21/20

		1	2	3	4
		TOTAL POTENTIAL COVID EXPENSES AS OF 8/21/20	2020 - 2021 ACTUAL/ENCUM COVID EXPENSES AS OF 8/20/2020	POTENTIAL ADD'L COVID EXPENSES	NOTES
TRANSPORTATION					
1	Elem Midday Run (Net of Sec Wed. Savings)	\$ 314,546		\$ 314,546	3 months (9/8/20 - 11/30/20)
2	Bus Monitors (Elementary & PK)	\$ 63,120		\$ 63,120	Bus monitors x 1 month (60 x \$26.37 x 2 x 20 days) - one month
3	Bus Disinfecting Daily (First Student)	\$ 16,809		\$ 16,809	\$5,603/month x 3 months
4	Bus Disinfecting Daily (ECS)	\$ 26,820		\$ 26,820	\$447/day x 3 months (60 days)
5	Total Transportation	\$ 421,295		\$ 421,295	
HR					
6	HR Admin Assistance	\$ 10,000		\$ 10,000	To assist HR Executive Director with staffing needs
7	Total HR	\$ 10,000	\$ -	\$ 10,000	
INSTRUCTION					
8	Remote Learning Academy Administrator	\$ 139,128		\$ 139,128	Administration of Remote Learning for the fiscal year
9	Remote Learning LTS's - Elementary	\$ 415,800		\$ 415,800	21 LTS's for 180 days
10	MS Lunch Aides	\$ 17,280		\$ 17,280	12 Lunch Aides at MS level for 3 months
11	COVID Instructional Supplies	\$ 15,770	\$ 15,770		Ziploc Bags and Goggles
12	Total Instruction	\$ 587,978	\$ 15,770	\$ 572,208	
TECHNOLOGY					
13	COVID Instructional Software	\$ 36,999	\$ 34,446	\$ 2,553	
14	COVID Info Mgt Software	\$ 69,551	\$ 37,443	\$ 32,108	
15	COVID Tech Infrastructure	\$ 60,528	\$ 18,375	\$ 42,153	
16	COVID Tech Supplies	\$ 98,660		\$ 98,660	
17	COVID Tech Capital	\$ 425,997	\$ 166,248	\$ 259,749	
18	Total Technology	\$ 691,735	\$ 256,512	\$ 435,223	See separate technology spreadsheet
MAINTENANCE					
19	HVAC Consultants	\$ 48,500	\$ 48,500		Review of existing mechanical systems
20	PPE	\$ 43,372	\$ 43,372		Gloves, masks, face shields
21	Tents	\$ 195,200	\$ 195,200		24 tents district-wide for social distancing
22	Tables and Chairs	\$ 22,350		\$ 22,350	Additional lunch seating for secondary level
23	Custodial OT (FPS 8/18/20 to 9/8/20)	\$ 90,000		\$ 90,000	Custodial staff OT for school opening
24	Custodial Temp Service	\$ 1,105,920		\$ 1,105,920	Additional cleaning services for school year
25	Police Dept. Traffic Control	\$ 22,950		\$ 22,950	Additional coverage for the beginning of the school year
26	HVAC filters	\$ 52,753		\$ 52,753	Above and beyond normal filter maintenance
27	Hand Sanitizer	\$ 182,088		\$ 182,088	
28	Masks	\$ 286,400		\$ 286,400	
29	N95 Masks	\$ 3,238		\$ 3,238	
30	Face Shields	\$ 6,480		\$ 6,480	
31	Gloves	\$ 21,600		\$ 21,600	
32	Gowns (Disposable)	\$ 42,500		\$ 42,500	
33	Disinfectant Wipes	\$ 12,585		\$ 12,585	
34	Custodial Supplies	\$ 41,490	\$ 41,490		Cleaning supplies, hand sanitizer, disinfectant etc.
35	Plexiglass	\$ 11,990	\$ 11,990		High traffic barriers
36	Maintenance Supplies	\$ 2,457	\$ 2,457		Directional tape and signage
37	Total Maintenance	\$ 2,191,873	\$ 343,009	\$ 1,848,864	
38	GRAND TOTAL POTENTIAL EXPENSES	\$ 3,902,881	\$ 615,291	\$ 3,287,590	
39	NON-LAPSING FUNDS	\$ (1,777,262)			Does not include \$333,459 requiring BOF approval
40	ESSER FUNDS AWARDED	\$ (231,883)			
41	STATE CORONAVIRUS RELIEF FUND	\$ (712,473)			
42	CURRENT POTENTIAL SHORTAGE	\$ (1,181,263)			

Fairfield Public Schools
Fairfield, Connecticut

To: District Leadership Team
First Selectwoman, Brenda Kupchick
Chief of Police, Christopher Lyddy
Fire Chief, Denis McCarthy

From: Dr. Zakia Parrish, Director of Operations and Processes

Date: August 17, 2020

OPENING OF SCHOOLS AND SCHOOL HOURS UNDER THE HYBRID MODEL
2020-2021

SECONDARY SCHOOLS—REMOTE LEARNING ON WEDNESDAYS

	<u>A.M.</u> <u>OPENING</u>	<u>P.M.</u> <u>CLOSING</u>	(2 HOUR) <u>DELAYED</u> <u>OPENING</u>	<u>EARLY DISMISSAL</u>
Fairfield Ludlowe High School	7:30	2:10	9:30	11:45
Fairfield Warde High School	7:30	2:10	9:30	11:45
Walter Fitzgerald Campus (WFC)	8:00	2:15	10:00	12:15
Fairfield Woods Middle School	8:10	2:50	10:10	12:40
Roger Ludlowe Middle School	8:10	2:50	10:10	12:40
Tomlinson Middle School	8:10	2:50	10:10	12:40

ELEMENTARY SCHOOLS—AM COHORT

<u>OPENING</u>	<u>CLOSING</u>	(2 HOUR) <u>DELAYED</u> <u>OPENING</u> REMOTE LEARNING IN AFTERNOON
9:00	11:30	

ELEMENTARY SCHOOLS—PM COHORT

<u>OPENING</u>	<u>CLOSING</u>	<u>EARLY DISMISSAL</u> REMOTE LEARNING IN MORNING
1:00	3:30	

PRESCHOOLS—ECC WARDE and ECC STRATFIELD

<u>A.M.</u> <u>OPENING</u>	<u>P.M.</u> <u>CLOSING</u>	(2 HOUR) <u>EMERGENCY</u> <u>DELAYED</u> <u>OPENING</u> AM SESSION CANCELLED	<u>SCHEDULED</u> <u>EARLY DISMISSAL DAYS</u> (see school calendar) 9:10-10:30 (shortened day schedule)
9:10	11:45		
<u>P.M.</u> <u>OPENING</u>	<u>P.M.</u> <u>CLOSING</u>	<u>EMERGENCY</u> <u>EARLY DISMISSAL</u> PM SESSION CANCELLED	
12:45	3:15		

1. Parent Conference Days on **October 8, October 13, October 14, 2020** for Elementary Schools (**Early Dismissal**)
PSAT testing for High School – **October 14, 2020** (Early Dismissal)
2. Parent Conference Days on **March 17, 18, March 25, 2021** for Elementary Schools (**Early Dismissal**)
3. On Parent Conference Days the **Middle Schools** will dismiss students at **12:40 p.m.**, **Holland Hill Elementary School** will dismiss at **12:55 p.m.** and all other **Elementary Schools** will dismiss at **1:40 p.m.**
4. Early Dismissal Professional Development Days (**PK-12**) – **September 22, 2020, January 15, 2021, February 11, 2021, and February 23, 2021.**
(refer to Page 1 for Early Dismissal times)
Preschool will follow a shortened day schedule for A.M. and P.M. sessions on scheduled Early Dismissal days.
5. On Full-Day Professional Development Days – **Tuesday, November 3, 2020 and Tuesday, June 1, 2021**, all schools are closed for students (all certified staff report).
6. Delayed openings are 2 hours after the normal starting time.
7. School lunch will be served to the Elementary Schools only on Early Dismissal days.

Early Dismissal:

Fairfield Ludlowe High School	11:45 a.m.
Fairfield Warde High School	11:45 a.m.
Walter Fitzgerald Campus	12:15 p.m.
Middle Schools	12:40 p.m.
Elementary Schools (AM Cohort)	12:55 p.m.
Elementary Schools (PM Cohort)	1:40 p.m.
Preschools	8:45 – 10:30 a.m.
	11:30 – 1:15 p.m.

Should you have any questions, please call Dr. Zakia Parrish at 203-255-8372.

FIRST DAY OF SCHOOL, FULL DAY, TUESDAY, SEPTEMBER 8, 2020

BOARD OF EDUCATION
FAIRFIELD PUBLIC SCHOOLS
FAIRFIELD, CT

MEMBERS OF THE PUBLIC:

IN LIGHT OF COVID-19 AND PURSUANT TO EXECUTIVE ORDER 7B, THE TOWN IS CONDUCTING THIS MEETING VIA TELECONFERENCE ONLY.

The best way to participate is to:

Call +1-408-418-9388, and use Meeting Number (access code): 129 370 9989

Please Note:

If you call in, you will not be heard by the board members and there will be no live public comment. The public is encouraged to send comments **on agenda items only** before or after the meeting by sending an email to publiccomment@fairfieldschools.org. As you would in a public meeting, please include your name and home address with your comment. All comments received and verified will be posted to the BOE webpage or added to the minutes from this meeting with your Name and Home Address Only—your email address will be excluded.

Policy Committee Meeting (Virtual)
Tuesday, August 25, 2020
5:00 PM

Agenda

- I. Call to Order
- II. Approval of June 23, 2020, July 7, 2020, August 13, 2020 minutes
- III. Policy
 - a. C-19.10 Emergency Suspension of Policy
 - b. C-19.11 and 5141.25 Students with Special Health Care Needs/Life Threatening Allergies
- IV. Future Items
 - a. Cell Phone Use in Schools
 - b. School Calendar
 - c. Parent Organizations and Booster Clubs

- d. Students with Special Health Care Needs
 - e. Homework Policy
 - f. Grading Policy
 - g. Suicide Prevention, Intervention, and Response
- V. Open Discussion
- VI. Adjournment

Future Meetings: September 15, October 6, October 20, November 17, December 1 (Instructional Conference Room)

All meetings will be held at 501 Kings Highway East, Superintendent's Conference Room unless otherwise noted.