



Upcoming Meeting Dates

MHBC DRAFT Minutes 8/28/2019

FPS Enrollment, First Week Count, 9/6/2019



Upcoming Board of Education Meeting Dates **2019/2020**

<b>September 17</b>	<b>CANCELED</b>	Policy Committee Meeting 501 Kings Hwy East Superintendent's Conference Room
<b>September 24</b>	<b>7:30 PM</b>	Regular Meeting 501 Kings Highway East Central Office Board Room
<b>October 1</b>	<b>9:00 AM</b>	Finance Committee Meeting 501 Kings Hwy East Superintendent's Conference Room
	<b>5:00 PM</b>	Policy Committee Meeting 501 Kings Hwy East Superintendent's Conference Room
<b>October 10</b> <b>Thursday</b>	<b>7:30 PM</b>	Regular Meeting 501 Kings Highway East Central Office Board Room
<b>October 15</b>	<b>5:00 PM</b>	Policy Committee Meeting 501 Kings Hwy East Superintendent's Conference Room

*BOF Meetings:*  
*Wed. Sept. 25 – Quarterly Review*  
*Tue. Oct 29 - Capital Planning Workshop*

**MILL HILL ELEMENTARY SCHOOL BUILDING COMMITTEE  
SPECIAL MEETING  
Wednesday, August 28, 2019 7:30pm  
Old Town Hall 2nd Floor Conference Room  
611 Old Post Rd., Fairfield, CT 06824**

**DRAFT MINUTES**

Present: Tom Quinn, Heather Nokta, Harry Ackley, Hector Guillen, Jeremy Budzian, Jason Li (7:33pm), Norman Roberts (7:35pm)

Also present: Sal Morabito (BOE), Mark Schweitzer (Colliers), David Stein (Silver Petrucelli), Amar Shamas (Gilbane), Gerald Foley (Purchasing), Judy Ewing (Liaison to First Selectman's Office), Kevin Chase (Principal, Mill Hill), Jessica Gerber (BOE Liaison)

Absent: Melanie Ruggieri, Andrew Sherriff

**I. Call To Order/Pledge of Allegiance**

Mr. Quinn called the meeting to order at 7:30pm, followed by the Pledge of Allegiance by all present.

**II. Approval of Invoices**

Mr. Schweitzer reviewed with the Committee two invoices (both from Colliers), \$8,973.88 and \$8,729.00 respectively.

Motion was made by Mr. Ackley to approve invoices totaling \$17,702.88, which was seconded by Mr. Budzian. 5:0:0 in favor. (Mr. Li & Mr. Roberts not present for vote)

**III. Approve Silver Petrucelli to Proceed to Design Development**

Motion was made by Mr. Li to approve Silver Petrucelli to proceed to Design Development (DD), which was seconded by Mr. Budzian. 6:0:1 in favor. (Mr. Roberts abstained due to arriving in midst of discussion of this item)

**IV. Approval of Commissioning RFQ/RFP for Advertisement**

Mr. Schweitzer distributed to the Committee the RFP for Commissioning Agent Services, which will be going out to bid shortly. A Commissioning Agent will take the plans from Silver Petrucelli and makes sure that things go according to plan.

Motion was made by Mr. Ackley to approve the commissioning agent RFQ to go out to bid, which was seconded by Mr. Li. 7:0:0 in favor.

#### V. Discussion on Conservation Meeting & Next Steps

Mr. Schweitzer reported that a meeting was held with Attorney John Fallon, Brian Carey, & Annette Jacobson (both from the Town's Conservation Department). The results from that meeting will be sent to the Committee. Action items include: going to the permit/public hearing, plans to be submitted by the end of September before the October 2 Conservation meeting. For the November meeting, any comments are welcomed from those surrounding the school property. Two concerns are parking, and the wetlands in the area. There may be a possibility of public hearing in December. Afterwards, approvals will be needed including from Town Planning and Zoning (TPZ), Engineering, and Police/Fire.

Concerns came up regarding the hazardous fill and what is the extent; Ms. Gerber said that she will forward any information regarding this to the Committee.

#### VI. Summary of Project Review With Architect

Mr. Stein reported that on September 3, the "working group" for the project will be meeting regarding the preliminary phasing portion. This also includes how to keep the physical plant running while construction is going on. The civil engineering is at 60% regarding presenting plans – the beginning of design development – and teams for structural, electrical, and interior. The question of adding more restrooms will be included in the revised plan, which will be brought before the Committee. November 1 is the end date for Design Development.

#### VII. Discussion of Meeting Logistics

Mr. Roberts suggested a video conferencing program such as Zoom for those who cannot make the scheduled meetings in person, as some either cannot attend or run late due to commuting traffic from work. Mr. Li suggested Skype, or even a voice only program that has a clear connection.

Motion was made by Mr. Roberts to approve that the Chairman of the Building Committee to meet with the Town Clerk to discuss technology to accommodate members not able to attend in person (i.e. video conference or phone), which was seconded by Mr. Ackley. 7:0:0 in favor.

#### VIII. Current Project Status/Milestone Schedule & Meeting

Most of this was discussed/reviewed through tonight's meeting.

#### IX. Public Comment – NONE

#### X. Adjournment

Motion was made by Mr. Ackley to adjourn the meeting at 8:15pm, which was seconded by Mr. Roberts. 7:0:0 in favor.

Respectfully submitted,

Jennifer Hochberg Toller  
Mill Hill Building Committee Recording Secretary

9/6/2019 **FIRST WEEK COUNT**

**FAIRFIELD PUBLIC SCHOOLS ENROLLMENT - ELEMENTARY**

	<b>PRE-K</b>	<b>KIND</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>TOTAL</b>	<i>10/01/2018</i>	<i>Difference</i>
<b>Burr</b>		20	21	17	21	21	20			
		20	22	18	23	21	21			
		20	21	19	21	20	21			
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>			
		60	64	54	65	62	62	367	423	(56)
<b>Dwight</b>		20	17	21	24	18	19			
		20	17	21	24	17	19			
						17	20			
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>			
		40	34	42	48	52	58	274	298	(24)
<b>Holland Hill</b>		19	19	19	23	21	19			
		19	19	20	24	21	17			
		20	19	20		20	19			
<i>Math Academy</i>						13				
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>			
		58	57	59	47	75	55	351	359	(8)
<b>Jennings</b>		15	21	19	23	19	19			
		17	22	20	23	19	19			
		16				17	20			
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>			
		48	43	39	46	55	58	289	295	(6)
<b>McKinley</b>		17	20	20	22	21	18			
		16	20	19	18	20	19			
		17	20	20	18	22	19			
		17	19		18		19			
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>			
		67	79	59	95	63	75	438	438	0
<b>Mill Hill</b>		16	21	19	20	21	22			
		17	21	19	20	19	21			
		18	21	17	19	20	22			
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>			
		51	63	55	59	60	65	353	346	7
<b>No. Stratfield</b>		21	18	23	19	20	23			
		21	18	22	19	18	23			
		21	18	23	20	21	23			
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>			
		63	54	68	58	59	69	371	377	(6)
<b>Osborn Hill</b>		23	23	19	22	21	24			
		22	22	19	21	19	23			
		22	22	20	21	21	23			
				19						
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>			
		67	67	77	64	61	70	406	418	(12)
<b>Riverfield</b>		18	22	20	21	24	18			
		19	22	17	20	23	20			
		19	23	19	20	23	20			
				19			19			
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>			
		56	67	75	61	70	77	406	406	0

FAIRFIELD PUBLIC SCHOOLS ENROLLMENT - ELEMENTARY

	PRE-K	KIND	1	2	3	4	5	TOTAL	10/01/2018	Difference
<b>Sherman</b>		17	19	22	21	19	23			
		17	19	21	20	20	22			
		17	19	23	21	20	23			
		19			21	19				
		<hr/>								
		70	57	66	83	78	68	422	447	(25)
<b>Stratfield</b>		23	20	19	22	20	24			
<i>PK's are am/pm</i>	24	22	20	19	22	20	24			
<i>Combined</i>	25	22	20	18	22	20	24			
	18									
	<hr/>									
	67	67	60	56	66	60	72	448	439	9
<b>ECC/Warde</b>	95							95	96	(1)
<b>TOTAL PRE-K-5</b>	162	647	645	650	692	695	729	4,220	4,342	(122)

FAIRFIELD PUBLIC SCHOOLS ENROLLMENT - SECONDARY

	6	7	8	9	10	11	12	TOTAL	10/01/2018	Difference
<b>Fairfield Woods</b>	301	267	338					906	910	(4)
<b>Roger Ludlowe</b>	276	258	312					846	830	16
<b>Tomlinson</b>	226	210	227					663	662	1
<b>TOTAL 6-8</b>	803	735	877					2,415	2,402	13
<b>FWHS</b>				387	322	380	352	1,441	1,479	(38)
<b>FLHS</b>				361	413	357	370	1,501	1,542	(41)
<b>Walter Fitzgerald Campus (+CPP)</b>				1	2	8	33	44	16	28
<b>TOTAL 9-12</b>				749	737	745	755	2,986	3,045	(59)

<b>SUMMARY</b>	<b>Pre-K - 5</b>	<b>6 - 8</b>	<b>9 - 12</b>	<b>TOTAL</b>	<b>10/01/2018</b>	<b>Difference</b>
Current:	4,220	2,415	2,986	9,621	9,789	(168)
Difference: Current - October 1, 2018	(122)	13	(59)	(168)		
October 1, 2018	4,342	2,402	3,045	9,789		

FPS Students in FPS Schools:	9,621
FPS Students in Outplaced Schools:	
FPS Students in Magnet Schools*:	
<b>Total Including OP and Magnet:</b>	<b>9,621</b>

\*Excludes Students that are dual-enrolled in Fairfield Public Schools and RCA or Aqua half-day magnet programs. These students are included in the FPS Schools count (not the magnet count).

Please inform the Supt. Office of any discrepancies at 255-8371.